Principal Chief
Muscogee (Creek) Nation

Executive Branch
FY 2018
2nd Quarterly Report
(January, February, March)

Submitted To:
Muscogee (Creek) Nation
National Council

Muscogee (CREEK) Nation

Executive Office

April 24, 2018

Speaker Lucian Tiger III and Members of the Muscogee (Creek) National Council:

I am pleased to present the Muscogee (Creek) Nation Executive Branch FY 2018 Second Quarterly Report. The report includes performance during this past quarter and the strategic plan goals for the departments. My goal is to allow our citizens to see areas where improvement has been made, and to objectively measure our improvements this year.

I appreciate the Nation's departments for their hard work in compiling this report. It is a great honor to serve the people of this great Nation. I invite further input from the staff and from the National Council for future reports that reflects an even better job of providing information you need in preparing.

Mvto!

James R. Floyd
Principal Chief

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DEPARTMENT OF THE TREASURY – Kathy Guthrie, Acting Controller

The Department of Treasury has the following goals in the Second Quarter Strategic Plan:

1. Obtain purchasing card for the Nation – **The purchasing card has been approved and the procurement department should be able to utilize the card next quarter.**
2. Upgrade the existing Concur (travel) system – **This process was completed and successful.**
3. Decrease the processing time for accounts payable checks – **This process has improved and will continue to improve.**
4. Ensure records are available by scanning documents – **This process has been implemented and documents are being scanned into our financial system.**
5. Ensure payroll is accurate and processed timely by having timesheets completed by the deadline of 10:00 a.m. – **This process has improved with less than 10 timesheets being late.**
6. Work with Human Resources to review processes and issues – **This process will continue by having monthly meetings.**
7. Ensure the new budget is input into the system and notify departments of account changes - **This process is completed.**
8. Ensure the annual audit is completed timely and accurately – **The CAFR has be completed and the Single Audit report should be completed during the next quarter.**
9. Implement a new account and payroll system – **This process has begun and will continue until the new accounting system is updated.**

The accounting department issued 20,413 accounts payable checks (14,256 Tribal and 6,157 Health) totaling $34,569,223.19. The Office of Management and Budgets issued 427 travel authorizations (388 Tribal and 39 Health) and 1,535 purchase orders (855 Tribal and 680 Health). The total number of employees for the second quarter was 2,044 (1,205 Tribal and 839 Health), an increase of 34 employees from the first quarter. The total payroll cost for the second quarter was $18,127,068.71, which is a decrease of $3,767,848.78 from the first quarter due to an incentive given during the first quarter.

The Muscogee (Creek) Nation (MCN, or the Nation) had 96 federal grants/contracts at the end of the second quarter. The following is a breakdown of the number of grants/contracts by federal agencies:

Dept. of Health & Human Services: 33	Dept. of Transportation: 2
Dept. of Education: 2	Institute of Museum & Library: 2
Dept. of Interior: 28	Office of District Attorney: 1
Dept. of Justice: 7	Dept. of Agricultural: 8
Environmental Protection Agency: 4	Dept. of the Treasury: 1
Housing & Urban Development: 5	Dept. of Labor: 1
National Park Service: 2	

MCN appropriated supplemental funds totaling $2,540,099.11 during the second quarter: $1,195,832.11 from interest on the permanent fund and $1,344,267.00 from Capital Improvement. At the end of the second quarter the permanent fund had $369,095,696.85.

Gaming distributions are received from Eufaula, Okmulgee, Muskogee, Bristow, Checotah, Okemah, Tulsa, Holdenville, and Duck Creek casinos by the 15th of each month and reserved for future operating costs.

Below is a breakdown of the gaming revenue received from October 1, 2016 through March 31, 2017 (FY 2017) and October 1, 2017 through March 31, 2018 (FY 2018). The gaming revenue is down a total of 6% from FY 2017 to FY 2018.

Gaming Distributions

FY 2017

	Subtotal 1st Qtr ($)	Subtotal 2nd Qtr ($)	TOTAL ($)
Eufaula Casino	693,520.54	956,382.59	1,649,903.13
Okmulgee Casino	1,809,698.84	1,939,443.94	3,749,142.78
Muskogee Casino	3,592,366.51	3,924,128.82	7,516,495.33
Bristow Casino	711,348.42	885,919.27	1,597,267.69
Checotah Casino	1,515,293.48	2,042,478.08	3,557,771.56
Okemah Casino	267,043.50	609,786.57	876,830.07
Tulsa Casino	9,927,169.94	12,855,400.32	22,782,570.26
Holdenville Casino	181,112.67	273,944.05	455,056.72
Duck Creek Casino	2,457,875.99	2,658,841.90	5,116,717.89
TOTAL	21,155,429.89	26,146,325.54	47,301,755.43

FY 2018

	Subtotal 1st Qtr ($)	Subtotal 2nd Qtr ($)	TOTAL ($)
Eufaula Casino	690,436.41	684,190.29	1,374,626.70
Okmulgee Casino	1,623,019.51	1,852,821.93	3,475,841.44
Muskogee Casino	3,445,076.83	3,843,324.54	7,288,401.37
Bristow Casino	553,220.59	836,852.70	1,390,073.29
Checotah Casino	1,716,253.75	1,800,397.60	3,516,651.35
Okemah Casino	241,337.94	444,730.81	686,068.75
Tulsa Casino	9,801,704.79	12,653,335.77	22,455,040.56
Holdenville Casino	188,177.40	375,126.66	563,304.06
Duck Creek Casino	2,096,292.33	1,943,983.67	4,040,276.00
TOTAL	20,355,519.55	24,434,763.97	44,790,283.52

Accomplishments:
The FY 2017 Comprehensive Annual Financial Report (CAFR) was completed by the auditors during this quarter. The Single Audit report will be completed during the next quarter. Staff has been meeting with Tyler Technology staff regarding the implementation of the new Munis financial system. The FY 2019 budget call will begin in April, 2018.

DEPARTMENT OF JUSTICE – Kevin Dellinger, Attorney General

2018 Strategic Plan First and Second Quarter Goals
The Department of Attorney General placed the following goals in the Strategic Plan:

1. Strengthen the Justice workforce by hiring two positions - **Interviews were conducted for the Assistant Prosecutor position. The Investigator position will be filled next quarter.**
2. Improve access to the law for all citizens, legal practitioners and employees through a real-time electronic MCN Code Annotated by hiring an outside vendor to assist with the project – **Reviewed proposal from vendor to provide real-time electronic Muscogee (Creek) Nation Code Annotated. Work will continue into the 3rd Quarter of FY 2018.**
3. Research current MCN pay rates versus competitive market rates for Legal and Support Staff and adjust pay rates accordingly – **The Office of the Attorney General continues to research this matter and gather competitive rates and plans to meet this goal.**
4. Improve office processes, workflow and automation to find new ways to efficiently manage workload that increased 59% over the last fiscal year without increasing staff – **The Office of the Attorney General continues to work to improve office processes and increase work-flow efficiently and seek training for support staff.**
5. Decrease the waiting time for receipt of an inventory from MCN Realty/Trust Services to timely file probate cases at the State District Courts – **The Office of the Attorney General will focus on providing resources and assistance to Muscogee (Creek) Nation Realty and Trust Service Department during the 3rd Quarter of FY 2018.**
6. Increase the number of citizens served by Legal Services by providing more community outreach to make citizens aware of our services that are offered free of charge – **The Office of the Attorney General started to provide outreach at tribally sponsored events and community meetings. This will continue during the 3rd Quarter of FY 2018.**

Number of Cases Opened		**Number of Cases Closed**	
Consultation and Advice Files	91	Consultation and Advice Files	152
Civil/Litigation	1	Civil/Litigation	2
Legislation	39	Legislation	39
Adult Protective Services	3	Adult Protection Services	2
State Juvenile Deprived/Adoptions	32	State Juvenile Deprived/Adoptions	17
Tribal Juvenile Deprived/Delinquent/Adoptions	4	Tribal Juvenile Deprived/Delinquent/Adoptions	16
Criminal Felonies	10	Criminal Felonies	3
Criminal Misdemeanors	11	Criminal Misdemeanors	2
Criminal Investigations	0	Criminal Investigations	0
Traffic Tickets	12	Traffic Tickets	57
Legal Services Cases Opened		**Number of Cases Closed**	
Uncontested Probates	22	Uncontested Probates	14
Uncontested Guardianships	29	Uncontested Guardianships	9
Estate Planning	18	Estate Planning	4
Approval of Deeds	3	Approval of Deeds	0
Child Support			
Number of Child Support Cases Opened	73	Number of Child Support Cases Closed	42
Collections	$557,593.00		

DEPARTMENT OF THE ADMINISTRATION –Jerry McPeak, Acting Tribal Administrator

2018 Strategic Plan First and Second Quarter Goals

1. Work with the Chiefs and Cabinet to clarify the duties of the Tribal Administrator, while leaving room for the Administrator to "read and react" as they see fit. - **Plateaued on clarity. Read and react increased. More involved. a**
2. Continue meeting daily with Chief and Second Chief. - **Allocate 15% more time to supporting Cabinet members. Individual meetings with Cabinet members continue on an average of once per week per Cabinet member. Cabinet member interaction has increased, providing support more often.**

Accomplishments:

- COOP completed. Credited to Belinda Hicks.
- Policies and Procedures documents advancing. Changing almost daily.
- Extreme involvement in state policy making. Not only that which affects the tribe as a Nation but that which affects our members as Citizens of Oklahoma. Facilitate exchange of large amounts of information between involved parties.
- Almost daily interaction with other tribal government liaisons to affect state policy and legislation.
- Finalized Creek Nation Elderly Housing contract.
- Managed positioning of Creek Nation as tribal lead in Judges Symposium held in conjunction with Sovereignty Symposium. Obtained grant from USDA for same. Negotiated Reintegration program as focal point of meeting.
- Regional lead for Oklahoma Academy. Facilitating Governors Forum in Eastern Oklahoma and selected summer meetings in Creek Nation.
- Improve attitude of tribe wide cooperation.

Human Resources Management Services

2018 Strategic Plan First and Second Quarter Goals

1. The HR Dept. will provide support for Managers, Employees and potential applicants. - **A. Implement new HR databases and provide training support for managers/employees as needed. The HR policy and procedures update is over half way complete.**
2. Manage all medical, life, and pension plans. – **The department has provided additional employee benefits support and is maintaining all employee records. HR is making sure all benefits are up to date and providing the best carriers at maximum savings. Both of these items are a work in progress.**
3. Oversee employee and manager relations. – **HR continues to provide information to employees and managers on terminations, grievances and unemployment. The department continues to strive to retain employees and maximize skill levels while keeping unemployment costs down.**
4. Provide training to help maximize employee productivity and support electronic records and databases. – **The department is in the process of collaborating with IT and payroll to coordinate new databases and streamline workflow in order to provide training/certifications for HR staff.**

Accomplishments:

- Coordinated the Ethics training for all employees in February and March.
- HR staff completed the Munis training during March.
- Finalized the 401K committee recommendation.
- Planned Sexual Harassment training for May 2018.

- Selected American Checked for new employee background searches.
- Facilitated 61 new hires.

Information Technology

2018 Strategic Plan First and Second Quarter Goals

1. Goal-Decrease intermittent phone line issues impacting patient care. - **Health Voip deployment is 100% complete, Tribal VOIP phone deployment in progress upgrading currently at 50%.**
2. Goal-Decrease network downtime. - **Solarwinds has been configured to capture all traffic and hardware issues to minimize performance issues or downtime. Complete.**
3. Goal-Secure the Nation's PHI information via encryption to ensure patient information is not comprised by any internal or external visitor without authorized privileges. - **Deploy Sophos anti-virus to Health network; develop team to work with Sophos team to push out new anti-virus "Sophos" for Health; allows consistent platforms and lower costs (No change this goal is moved to Q1 2019 due to lack of time to deploy this physical year, risks are lack of training time and beta time).**
4. Goal-Provide a most secure environment on the MCN network and ensure backups and hardware are easily provided. - **Veeam environment is complete, all backups are stored offsite and accessible 24x7**

Accomplishments:

- Completed VOIP phone deployment for Health.
- Provided cell boosters to National Council Mound building increasing wireless coverage availability and decreasing signal loss.
- Completed virtual clinical apps environment from physical to virtual environment.
- MCN Help Desk Work Orders Processed total 4,015 for Department of Health Support and 1,909 for Tribal Support with a total of 5,924 this quarter.

General Services Administration (GSA)

2018 Strategic Plan First and Second Quarter Goals

1. Continue the asset inventory process in WASP, including labeling and inventory of previously acquired assets with WASP Barcode – **Inventory in WASP will continue all 4 Quarters.**
2. Upgrade the signature required mail process with USPS tracking capabilities – Implemented the software upgrade – **Accomplished this goal.**
3. Increase accountability and a faster delivery time using the updated scanning and tracking system for Tribal assets - Ordered and installed Web Tracking System (WTS) and completed employee training- **Accomplished this goal.**

Accomplishments:

- Inventory of Tribal equipment by barcoding is 95% complete. The value of items inventoried for the First Quarter is $10,616,302.14, for the Second Quarter $10,083,905.15, with a combined total value of $20,700,207.29.
- Installed additional WASP equipment, specifically for the Receiving department.
- Completed the upgrade for incoming mail tracking capabilities, by adding a Web Tracking System (WTS), complete with scanners.
- Currently working on reducing the cost of certified mail, by expanding the Electronic Receipt option.
- Moved surplus items from the Country Club location to GSA storage.
- Sent out excess surplus letters to over 100 Tribal Organizations.

Fleet Management Department

2018 Strategic Plan First and Second Quarter Goals

1. Send staff to training (VMCC) vehicle maintenance management conference - **Training was cancelled and replaced with an Auto Glass academy in March, 2018.**
2. Cross train GSA employee on motor pool software – **Cross training on motor pool software will continue into the next quarter.**

Accomplishments:

- Parking lot was completed on the Northside of the Fleet Management office.
- Worked with the National council on the lawn mower program for traditional churches.
- Staff members have become certified in windshield replacement and repair.
- Saved $37,042.00 on vehicle purchases.
- Installed GPS units in Fleet Management, GSA, MNBE and Lighthorse vehicles.
- Worked with CR&D on a van purchasing program plan.
- Fleet management provides maintenance for approximately 650 vehicles.
- The department completed 717 work orders and 860 vehicle registrations this quarter.
- Fleet management also provided light maintenance commercially for Creek citizens.

Facilities

2018 Strategic Plan First and Second Quarter Goals

1. Replace old and outdate HVAC units. Assess all HVAC units and get quotes on new units for replacement. (115 units) – **Assessed, maintained and regulated all 115 units at the complex. Replaced 6 units (Tribal Driveways, Auxiliary bldg., McCombs Bldg., SRO Child Care, JOM and Cultural Preservation).**
2. Entire roof replacement where needed. Acquire the services of qualified roofing and professionals to assess roofs and submit quotes for replacement. (4 buildings) – **Replaced roof at TANF and Sapulpa Indian Community Center.**
3. Obtain quotes on new mowing equipment needed in order to assess total cost for purchase. – **Purchased a new zero turn mower, Walker MH38i.**
4. Select current Facility staff members to be trained and certified in the spraying of lawns for fertilization and weed control – **Employees are retaking test.**
5. Janitors to attend workshops when available or will participate in (in-house) training to remain updated on proper and efficient cleaning procedures and janitorial operations. – **Two janitors completed hard floor care training by Murphy Sanitary Supply.**

Accomplishments:

- Repaired water leak in the meter/valve vault on the north parking lot by the Executive bldg.
- New flooring installed in I.T. room located in the B.I.A. office area at the McCombs bldg.
- Began spraying lawn treatment and fertilizer on entire Complex campus.
- Old carpet removed in one office at the Mound building.
- Installed wood flooring in the B.I.A. area of the McCombs bldg.
- Repaired entry gate at Fountainhead.
- HVAC duct work was done at the OKC Community Center.
- Removed guttering at Weleetka Community Center.
- Facilities staff helped move offices back into the OKC Community Center.

Major Project Cost: Community Centers/ENP Centers

General Major Project Cost

1st Quarter: $100.00 2nd Quarter: $ 45,050.00

DEPARTMENT OF HEALTH – Shawn Terry, Secretary of Health

2018 Strategic Plan Update

1. Reduce number of missed appointments by 50% - **The goal for this quarter was 22.5% with an accomplishment of 29.2%.**
2. Increase patient satisfaction scores in all hospitals and clinics by 15% - **The goal this quarter was 3.5 which was met.**
3. Increase employee satisfaction in all hospitals and clinics by 15% - **The target this quarter was 2.875 which were surpassed by achieving 3.9.**
4. Increase the number of Primary Care Providers to achieve full staff. - **Retention Target Retention and productivity targets were met.**
5. Build the Muscogee (Creek) Nation Medical Center and Physical Rehabilitation Center's capacity to eliminate the annual loss and to become financially viable. – **The goal was $1,342,574 with it being met at $1,369,692.**

Access to Care

- The Department of Health expanded specialty physician coverage with a urology clinic at the Medical Center in Okmulgee. Dr. Dae Kim with Utica Park Clinic in Tulsa is holding bi-weekly clinics.
- The Medical Center in Okmulgee expanded their Mammography Clinic to include Saturday appointments for patients that cannot accesses the service during the weekdays. The remodel of the Geriatric Psychiatry Unit or Hope Unit in Okmulgee was completed providing for new interior finishes and improved safety features for our patients.
- The Koweta Indian Health Center welcomed Dr. Reed in March. She is a Board-Certified Family Medicine physician with three years of experience.
- The Creek Nation Community Hospital replacement facility has successfully completed the licensing survey process and will open in May after the installation of Computerized Axial Topography (CT) equipment.
- The construction of the Eufaula Indian Health Clinic is ahead of schedule. The Construction Manager estimates the building is 98% complete at this time.

Quality of Care

- The Creek Nation Community Hospital successfully completed the Det Norske Veritas (DNV) annual survey.
- The Department of Health outpatient clinics successfully completed the Accreditation Association for Ambulatory Health Care (AAAHC). The survey resulted in maximum three-year accreditation of all of our clinics.

Financial Viability

- Total Third-Party collections for the second quarter totaled $13,631,561. A $1,346,231 increase over the first quarter.
- The Medical Center ended the second quarter with 6,989 outpatient and ER visits, up 17% from 1st quarter. In addition, we expect the inpatient census to improve with the opening of the Hope unit.
- The Creek Nation Community Hospital had 5,219 outpatient and ER visits, up 10% from 1st quarter.
- The Muscogee (Creek) Nation Physical Rehabilitation had 1,479 outpatient visits, up 25% from 1st quarter.

DEPARTMENT OF COMMUNITY & HUMAN SERVICES – Neenah Tiger, Secretary

2018 Strategic Plan First and Second Quarter Goals

1. Improving client-based social service program for citizens – **Community and Human Services continues to have an open dialogue with citizens both within and outside of our jurisdictions regarding the services provided.**
2. Increasing non-tribal funding to reduce the need of tribal funds to fill funding gaps – **Meetings with Program Directors, Finance and the Self-Governance Coordinator regarding utilization of funds and how to best maximize all funding sources have occurred in both the first and second quarters.**
3. Review and update policies and procedures to ensure all currently reflect compliance with funding plans, tribal codes and tribal laws – **Meetings with Program Directors have occurred in both the first and second quarters regarding review of plans, codes, and laws which govern the funding to ensure compliance and the need, if applicable, for amendment.**
4. Increase awareness and knowledge of all programs for the populations served by them – **Community and Human Services is participating in all At-Large meetings as well as being in attendance at community meetings to disseminate program information.**

Accomplishments:
The Department of Community & Human Services encompasses 12 client based social service programs committed to providing services, which promote self-sufficiency, through effective program delivery while maintaining compliance with Tribal and Federal regulations. Maintain positive relationships with Tribal, State, and Federal entities are a necessity to ensure a comprehensive range of services are available to the youngest of citizens through the oldest.

Community & Human Services expended a total of $3,740,477 in direct client services to assist 61,129 citizens in the Second Quarter.

The **Caregiver Program** provided training sessions to a total of 21 caregivers on the topics of Flu and Hypothermia. 9 referrals were processed for equipment, meal deliveries, medical alert program, evaluation for home health, wound care, and other tribal programs for elderly assistance.

The **Office of Child Care** continues to review and update policy. OCC will now assist providers in receipt of the total dollar amount for all days that families are approved. Professional development trainings were offered to the center staff and family events were held at each center.

Children & Family Services Administration Adult Protection Services Program actively worked 6 cases stemming from Elder Abuse or Neglect while Child Protective Services completed 19 investigations involving Child Abuse or Neglect. Tribal Reunification & Permanency reunified 1 family while completing 72 client visits working with 14 children and their families. State Reunification & Permanency assisted with the reunification of 53 families, attended 264 court hearings and provided support to an average of 341 Muscogee (Creek) children. Promoting Safe & Stable Families had 38 families participate in our Nurturing Parenting Program and provided financial assistance to 34 “at risk” families to prevent the removal of their children. Tribal Juvenile Justice supervises 1 Juvenile Delinquent.

Community Research & Development assisted chartered community treasurers and board members with financial reports prepared for the Community Operation and Development (COD) report deadline. Twenty communities attended the winter quarterly training. CR&D served 103 walk-ins during.

The **Family Violence Prevention Program** gained two new on-site staff which includes a part-time attorney through a contract with Legal Aide of Oklahoma and full-time Clinician through an MOU with MCN Behavioral Health. These additions continue to ensure that victims/survivors have access to the support and resources necessary to addressing their safety concerns and emotional well-being. The FVPP funded participation of 3 FVPP staff, an Investigator from the Lighthorse Police Department and the Nation's tribal prosecutor to attend the Strengthening Sovereign Responses to Sex Trafficking in Indian Country Conference.

The **Food Services Program** provided services to 39,763 people. This number is a combined total for Elderly Nutrition homebound and congregate meals and Food Distribution participants. The Spring Annual Food Show was held for the Elderly Nutrition participants.

The **Human Services** Department continues to assist MCN Citizens and other members of federally recognized tribes with our School Clothing, TANF, Social Security Assistance (SSAP) and Social Services Programs. School Clothing started the revised program in January, which now assists college and vo-tech students. TANF continues to guide clients towards self-sufficiency reporting 12 clients employed with 3 transitioning off the program. SSAP assisted 21 citizens to receive benefits.

The **Senior Services Program** delivered 80 ricks of firewood, provided transportation and other direct services for 33 elders, and held 3 elder's meetings with a total of 78 in attendance. The 2nd annual Elder's Sweetheart Dance was held at the Stokely Event Center with Smilin' Vic as the entertainment. There were 120 elders in attendance.

The **Southern Regional Office** assisted 1,233 citizens through the 14 departments, received 1,207 calls and facilitated 59 faxes and copies in the Southern Region.

Tobacco Prevention offers the Baby & Me program to help expectant mother quit smoking and stay tobacco free for at least the first year of the baby's life. The program made 20 visits with mothers during this quarter. TPP served as a liaison between the MCNDH and the Oklahoma Hospital Association to begin the Electronic Health Record project.

WIC (Women, Infant and Children) participated in the Estuce Fest Baby Shower assisting approximately 75 Muscogee (Creek) women and children with baby items, referrals, and nutrition education. In support of offering eWIC as the standard benefit issuance, the WIC program has finalized the development of the myWIC mobile application to assist WIC shoppers in the store environment, send appointment reminders, nutrition messages, and track household benefit balances.

Mvskoke Nation Youth Services (MNYS) The Mvskoke Nation Youth Services (MNYS) has been collaborating with the Family Violence Program, Behavior Health Services, and the Tribal Child & Youth Coalition to facilitate multiple youth events. Additionally, the MNYS staff is supporting Mvskoke Nation Youth Council (Youth Council) members with individual service projects as well as multiple projects of the Youth Council as a whole. The MNYS Director and two Youth Council members attend the Mid-Year UNITY Conference. Those two Youth Council members are now leading an environmentally focused project with the Youth Council. Two MNYS staff attended the National Mentoring Conference. Accomplishments of the MNYS program include: MNYS Director was certified as a facilitator of the Youth Mental Health First Aid Curriculum; the Mvskoke Nation Youth Council's High School Challenge Bowl Team won 2nd place.

DEPARTMENT OF EDUCATION, EMPLOYMENT, AND TRAINING – Gregory Anderson, Secretary

2018 Strategic Plan First and Second Quarter Goals

Below is a portion of the goals the Department of Education, Employment and Training (DET) places in the Strategic Plan:

1. Create Tribal Education Department (TED) committee to support TED Grant goals-curriculum and codification –P**rofessional development consultants have been identified.**
2. Quarterly Professional Development for Program Managers – **Contracted with OK Center for Nonprofits to provide over 100 hours of professional development.**
3. Develop and host an ACT Prep Day in February – **Prep day for 67 local students was held. Sixty three (63) students said the workshop was 'highly effective.'**
4. Support State/Tribal Partnerships through Oklahoma Advisory Council on Indian Education (OACIE); Support Community Task Force; Standards Setting Committee; Indian Education Director Hiring Committee; State Department of Education (SDE) Consultation Handbook Committee and State Trade Expansion Grant Program (STEP) – **Department leadership continues to provide impactful advocacy on several boards, while also working directly with the State Department of Education to revise and codify a Consultation Policy.**

Accomplishments:

Departmental Leadership and Professional Development 2-Year Project finalized and set to begin with the Oklahoma Center for Non-Profits. Departmental capacity building is occurring with school districts to promote OK-Every Student Succeeds Act plans.

Education Development and Administration Program (EDAP)

EDAP has been created to build capacity of DET to advance tribal sovereignty through the following educational guidance initiatives:

- *The State/Tribal Education Partnership (STEP) Project* Sterlin Harjo/Fire Thief Productions *Cultural Sensitivity Videography Project* underway and due to premiere; *Muscogee Traveling Scholastic Trunk* here and heading to schools; *Teacher Fellowship Project* in swing with pilot Native Teacher Summer Cohort; preparation continues for the *STEP Collaboration Event* hosted with NIEA, OSDE, and other National STEP Programs.
- *Native Youth Community Project (NYCP)* Two Education Advisors hired; baseline student data collection underway (8th-12th); initiatives for middle and high school students being evaluated and implemented; Prep with Summer Youth for College Horizons two day college retreat; Native College and Career Readiness Pathway PACE created internally; curriculum prototype incorporates PACE researched-based measurable objectives. *The Tribal Education Department (TED)* grant recently sparked the beginning of a series of programming focused on departmental capacity building and professional development for managers.
- **NCA 00-136 Extra Curricular Activity Grant:** The grant has $19,762.14 in funding and 56 laptops remaining to be distributed out of the total $150,000 awarded for FY 2018. The grant has assisted 224 Muscogee (Creek) citizens.

Employment & Training Administration

2018 Strategic Plan First Quarter Goals

1. Provide a detailed Individualized Employability Plan for each client - **Currently in progress and will continue throughout the 4th quarter.**
2. Attend local Chamber of Commerce and Workforce Investment Board Meetings and other community meetings and educational events – **Partnered with local workforce agencies to provide a Rapid Response to recently laid off employees from the Okmulgee Coca-Cola plant.**
3. Attend career fairs and conduct job fairs for businesses or organizations. Promote program services to businesses and organizations on benefits of utilizing tribal services – **Currently working with the Chamber of Commerce, local workforce agencies and Green Country Technology Center to provide a Career Fair.**
4. Conduct career assessments utilizing up-to-date software –**Utilizing Kuder Journey software. Developing workshops designed to improve work readiness skills.**

Accomplishments:

- The program positively reacted to the local community's massive lay off at Coca-Cola which affected Muscogee Creek Citizens by providing program information at the plant.
- Employment & Training staff has provided outreach services to over 20 businesses, community centers, technology centers and public schools.
- Employment & Training has provided program presentations to over 150 businesses.

Higher Education

2018 Strategic Plan First and Second Quarter Goals

1. Build the Toknawv Vhecetv ("To Take Care of Money") budget worksheets to include additional narrative through research – **Higher Education and Mvskoke Language created "Cokv Svhvlweckv Ennene" The Road to Higher Education series.**

Accomplishments:

Higher Education office assisted 1,725 students with grants or scholarship awards. The total expenditures for grants by the programs this quarter is $2,136,163.03.

Vocational Rehabilitation Program

2018 Strategic Plan First and Second Quarter Goals

1. Process a minimum of 91 new applicants that will result in the development of a plan of employment –**The program processed a total of twenty five (25) new applications.**

Accomplishments:

The MCN-VR program received a total of 101 referrals. The MCN-VR counselors carried a total of 155 active cases.

Head Start Program

2018 Strategic Plan First and Second Quarter Goals

1. Provide funding to support children and family literacy – **This is an ongoing goal; funding has been allotted within for Family Literacy Nights and Literacy supplies.**
2. Send activities home with the children where children and families work on fun activities together –**Head Start purchased literacy bags along with activities for the children and**

families to complete together. The department also purchased books for each center's Lending Library for the children and families to check out books for use at home. Teachers sent activities home on a weekly basis throughout the school year. Increase child attendance by providing reliable transportation to and from school, field trips and school activities –**The attendance level increased by 1.53% or a total percentage of 94.16% from past year.**

Accomplishments:
Head Start has purchased and installed new playground equipment at the Eufaula, Okmulgee, Tulsa, and Wetumka Head Start Centers.

Scholarship Foundation Program

2018 Strategic Plan First and Second Quarter Goals

1. Sustain a data base of restricted and non-restricted donors –**The Foundation Program has 65 Workplace Giving Donors.**
2. Award academic spring semester scholarships to Muscogee students attending universities, community colleges, technical and or vocational schools – **Completed: Awarded forty six (46) students at $38,250.00.**

Eufaula Dormitory

2018 Strategic Plan First and Second Quarter Goals

1. Complete planned repairs/renovations and meet safety and environmental compliance regulations by replacing the south parking lot, renovate the north parking lot and renovate the recreation area including the installation of a new playground – **The renovations to the north parking lot are complete. The surveying has been completed for the replacement of the south parking lot.**
2. Increase academic success by improving the tutoring program. – **The dorm was awarded a $30,000 grant to hire more part time tutors. A new study lab with ten computers has been opened.**

Accomplishments:
Four (4) dorm students were inducted into the National Honor Society. Ninety-six percent of the students at the dorm are currently passing every class. Mvskoke language classes are now being held at the dorm weekly.

Johnson O'Malley Program

2018 Strategic Plan First and Second Quarter Goals

1. Provide JOM handbook and technical assistance to school personnel and parent committees – **Technical assistance was provided to school personnel and parent committee members regarding Annual Reports, Budget Revisions and expenditure claims.**
2. Provide an annual monitoring of all 45 school sites to ensure all programs are complying with federal regulations and MCN policies –**Monitoring site visits have been made to forty four (44) JOM school programs. Forty Three (43) out of forty five (45) JOM school programs were in compliance.**
3. Field Specialist will promote Advanced Placement testing fees payment to eligible Creek students inside/outside tribal boundaries – **Advanced Placement test fee applications were received from sixty-eight (68) students from twenty-two (22) schools requesting payment for one hundred twenty-six (126) test fees.**

Results of the MCN Challenge Bowl:

123 teams from 40 schools competed in 2018 Challenge Bowl

Euchee Language Department

2018 Strategic Plan First and Second Quarter Goals

1. Bring elders together with students for games, songs and storytelling – **At least once per week, the Euchee Language Consultant comes to the program to teach songs, tell stories and share cultural knowledge.**
2. Develop a curriculum plan that follows Euchee culture, as it pertains to everyday life. Approach Euchee Elders about contributing input (songs, stories, etc.). Collect input from community. Follow everyday life and seasons in Euchee culture – **Ten (10) of the eleven (11) units of material have been entered into the curriculum template.**

Accomplishments:
This program had 29 students enrolled and an average of 20–25 students per day.

Mvskoke Language Program (MLP)

2018 Strategic Plan First and Second Quarter Goals

1. Raise awareness of the continued loss of the Mvskoke Language –**Continued goal through the offering of available teaching resources at various Informational Booth Fairs.**
2. Creation of resources for learning and teaching the language, history, ceremonial grounds and church etiquette. **MLP is in the process of creating a Resource Guide encompassing all topics.**
3. Update Language Certification testing –**MLP staff assigned to various portions of the Test for translations of identifiers.**

Accomplishments:
The Mvskoke Language reaches 252 individuals through the week at MCN Daycare, Six MCN Head Start locations along with Adult classes.

Reintegration Program (RIP)

2018 Strategic Plan First and Second Quarter Goals

1. Develop education opportunities in the areas of nutrition, relationships and life skills – **Progress: RIP life skills training occur weekly covering (Interview skills, Resume building, budgeting). Also we provide a cultural cooking class once a month, GED classes (weekly) and Testimony Life Discussion class (weekly).**
2. Work with agencies to train and employ 25% of clients - **Progress: Currently, RIP has employed 57% of clients through MCN Employment & Training career readiness program & various agencies.**
3. Provide funding and transportation for treatments and medical appointments – **Progress: Funding for transportation and medical appointments are provided through our Alcohol and Justice grant. We have a full time van driver employed and this quarter we have financed $3,880.00 towards Mental Health/Substance abuse treatment.**

RIP received 38 cases: 23 male, 15 female. (0) have juvenile records

DEPARTMENT OF INTERIOR AFFAIRS – Ben Chaney, Secretary

Cultural Preservation Department

2018 Strategic Second Quarter Goals

1. Coordinate and plan logistics of hosting the To Bridge a Gap Meeting in May - **Department held 6 planning committee meetings, completed site visit to River Spirit Conference Center and is currently working on registration website.**
2. Conduct archaeological surveys on tribal lands to protect cultural resources, completing 1-2 surveys per quarter – **Completed two (2) archaeological surveys in the first quarter**.
3. Finalize three NAGPRA cases and complete reburial –**Completed one NAGPRA reburial.**

Accomplishments:

Quarterly Statistics		**Quarterly Statistics**	
Projects	**2nd Quarter**	**Projects**	**2nd Quarter**
Federal face-to-face consultations	10	Cemetery Recordation Report	1
Section 106 Project Review	1170	Cultural Outreach Presentations	8
Active NAGPRA Cases	17	National Library & Archives Visitors	50
NAGPRA Reburials	1	Conferences/Meetings	9
Archeological Surveys	2	Trainings Attended	2
Cemetery Clean-up/fencing	2	Tower Construction Notification	412

Federal Roads Department

2018 Strategic Plan Second Quarter Goals

1. Hold weekly Tailgate Safety Meetings to improve safety of Force Account Crew – **Held three safety-training meetings with videos. Road Force Staff attended TTAP training.**
2. Receive training from the Bureau of Indian Affairs concerning new changes to the federal inventory regulations and road inventory database system – **Staff attended RIFDS training.**
3. Work with marketing department and Mvskoke Media to raise public awareness of and promote Long-Range Transportation Department – **Held public relations interviews highlighting Long Range Transportation and Federal Roads Programs.**

Current projects under construction include: Cromwell Community Center Parking Lot; Loop 56 Highway and Mission Street; MCN College Walking Trail; Road Maintenance – Iron Post Road, Micawber Road, City Streets in Morris, Okemah and Paden; Oneta Road; Wainwright Road I; Wainwright Road II.

Tribal Driveways Department

2018 Strategic Plan Second Quarter Goals

1. Acquire and implement a software program that will give us the ability to be paperless – F**ormats have been designed to make the forms page more customer friendly with Subtitles added to provide direction on required forms and fees.**
2. Improve employee safety, communication and skill sets through trainings – **Ongoing.**

Accomplishments:

Completed Applications	45	Total Loads of Gravel	153
Applications on File	80	Gravel Expenditures	$48,633.37
Applications Inspected	22	Tin Horn Expenditures	$4,877.68
Ceremonial Grounds Completed	1	Cement Completed	17
Cemetery's Completed	1	Cement Expenditures	$71,758.00
Burial Openings	15		

Realty Trust Services

2018 Strategic Plan First and Second Quarter Goals

1. Cross train employees to serve more effectively –**Held Right of Way training for all staff.**
2. Conduct more outreach to communities –**Held outreach training for citizens and Creek Nation employees.**

Accomplishments:

District Court Probates	10	$40,262.63	Inventories for Restricted Property	34
BIA Approved Leases	11	$73,580.00	Appraisals Completed	6
On-Site Inspections	131		TSR's for Lease/Row/Mineral	180
Trust Probate	2		Address for Verifications for prog.	177
Quiet Title Suits	17		PVP Searches and Print Out	546
Approved Rights-Of-Ways	1	$17,000	Surveys out for bid	13
Quiet Title	17		Surveys in House	13
Notarized Documents	21		Proof of Death and Heir-ship	61
Total Income		$130,842.63	Trust Acquisitions	1

Tribal Construction Department

2018 Strategic Plan Second Quarter Goals

1. Expand our staff to encompass specialists in all disciplines – **Extensive budget prepared and submitted for review and submission to National Council.**
2. Ensure all MCN Facilities, new and renovated, are code compliant - **Annual inspections of all facilities are complete.**
3. Create a report on current communities from results of annual inspections – **All Communities have been inspected and reports have been sent to CR&D.**
4. Director to verify that sufficient oversight is accomplished on all projects and represent MCN at all Owner meetings – **Director has made it a priority to be involved in all projects and making regular site visits.**
5. Identify criteria for recommending new vs. renovation of community buildings – **Code Enforcement Officer views code deficiencies and then Director and Sr. Project Manager will do a construction analysis to see if structure qualifies for demo or renovation.**

Accomplishments:

- Have assigned project manager for each project, which may include design assistance and/or provide bridging documents to ensure plan sets are reviewed by individual disciplines.
- Developed a proto-type of new Community Centers. It has been approved by CR&D to assist in the elimination of any change orders.
- Improved working relationship with the CESO office.
- Acted as the Construction Manager on the Okmulgee Hospital-Hope Ward Renovation.
- Created a working relationship with Gaming and will be serving as Construction Manager for the renovation at One Fire Casino.

Completed Construction Projects

- Okemah Hospital;
- Okmulgee Hospital-Hope Ward Renovation;

- Checotah Basement Renovation;
- Sapulpa Roof Replacement;
- Glenpool Indian Community Center dining room; and
- Glenpool Indian Community Center new entry and deck on west side of building.

Completed Demolition Projects

- Deer property in Okemah;
- Oklahoma City Community Center ceiling demolition; and
- Tree and brush demolition at the Eufaula retaining wall project.

Transit Department

2018 Strategic Plan First and Second Quarter Goals

1. Purchase 2 new compressed natural gas transit buses using Federal Transit Administration funding to increase and modernize Transit Fleet –**Received permission from FTA to purchase bi-fuel buses in lieu of CNG.**
2. Hire two new bus drivers to drive the two new compressed natural gas buses – **Completed.**

Accomplishments:
Transported 17,599 to the Okmulgee Office with 102,842 miles traveled. Transported 2,288 to the Wetumka Office with 14,442 miles traveled.

Agri-Business Department

2018 Strategic Plan First and Second Quarter Goals

1. Implement inventory control procedures and software management system (Cattle-Max) – **Ear tagging is 66% complete; software acquisition and installation is 100% complete; brand creation and registration is 100% complete.**
2. Utilize the Noble Research Foundation for consultation and marketing services –C**ompleted protocol on file with herd veterinarian.**
3. Develop a harvested forage marketing program –**Produced signage and developed goodwill network based on quality sales to generate new revenue.**

Accomplishments:

- *Storm Shelter Program:* The program has completed 19 in-ground storm shelters and 12 above ground shelters. The program spent a total of $105,031 coming in under total allocated budget by $969.00 reflecting 99% efficiency rate.
- *Oil and Gas:* Revenues from leases total $3,868.87.

Cultural Center & Archives Department

2018 Strategic Plan First and Second Quarter Goals

1. Complete the rehabilitation phase of the Council House and ensure all inspections are completed – **Part III of the application process to receive historic preservation tax credits for the Council House was approved by the National Park Service.**
2. Continue to meet with Selser Schaefer Architects to complete the architectural plans for the Council House Visitor Center – **The design development phase of the project was completed. Tribal Construction will work with the architects to develop construction-ready documents.**

Accomplishments:
There were 1,170 visitors to the Redstick Gallery in the second quarter, which is down 13 percent from the first quarter.

Risk Management Office

Accomplishments:
Emergency Management - There was a total of 126 Emergency Management items handled.
A total of 25 insurance claims filed and handled. 14 claims opened and 4 closed.
Arbor Care Services (ACS) - There were a total of 118 jobs that were completed. The Risk Management office handled 375 items that pertain to the ACS program.

Office of Environmental Services

2018 Strategic Plan First and Second Quarter Goals

1. Conduct eight educational outreach events to youth, two per quarter – **Recycling Center participated in the 16th Annual MCN Spring Celebration.**
2. Complete six community clean ups, three identified per quarter – **Completed dumpster service at the Okemah Community Clean-Up Days.**
3. Perform 12 water quality assessments, three per quarter – **Four water quality assessments completed.**
4. Complete 12 dumpster drop offs and pickups, three per quarter – **6 Completed**
5. Support recycling efforts for ten organizations or businesses per month – **Weekly route established for approximately 15 businesses in our jurisdiction.**

Accomplishments:
Environmental NAHASDA Projects

Rehabs	71	Rental Assistance	103
Acquisitions	3	Environmental Update	295
Mortgage	2	Mold Testing	2
Homebuyers Education	3	Asbestos Testing	2

MCN Recycling Center (Total 31,894 Lbs.)

Cardboard	38,476	E-Waste	123	Aluminum	242
Plastic	1,659	Paper	7,218		

Geospatial Department

2018 Strategic Plan First and Second Quarter Goals

1. Quarterly update of current geospatial GIS/GPS equipment and with plans to upgrade (version changes) – **Document complete and monitoring change.**
2. Quality assurance plan that outlines data quality and how data is collected – **Document in place and needs update.**
3. Evaluate current and future developments; fact sheets about the various applications – **Other projects have become priority and have not been able to dedicate the time and staff to complete the work.**

Accomplishments: Geospatial has produced 337 maps; assisted 42 departments; completed 48 short/long term projects; provided 47 individuals with technical assistance; and provided 4 Brownsfields Sites updates.

DEPARTMENT OF COMMERCE –
Elijah McIntosh, Secretary of the Nation & Commerce

The Strategic Plan established goals to be completed or started in the first and second quarters.

1. Partner with Tinker Federal Credit Union to extend the five dollar ($5.00) waiver for opening a savings account for the Summer Youth Program. – **This has been completed.**
2. Begin offering financial literacy training to employees and citizens. - **The department implemented this goal in the 1st quarter and continued offering classes. Additional classes will be offered throughout the year. Total number of attendees for the quarter is 184.**
3. Promote our actions among other Tribes so they can offer this program to their tribally enrolled members. This will assist in the expansion of financial literacy throughout Indian Country as a whole. **– The department completed this goal by promoting financial literacy training at the OK Finance Tribal Consortium conference in January.**
4. Increase marketing of Uniform Commercial Code Services to MCN Citizens. – **The department has begun marketing the Uniform Commercial Code Services to MCN Citizens by marketing materials created and printed. This goal is scheduled to develop throughout the year.**

Office of Self-Governance

The Strategic Plan established goals to be completed or started in the first and second quarters.

1. Provide legislative, policy legislation and policy analysis to support the Nation's goals and to respond to federal departments or agency action. – **The Office participated in Indian Health Service (HIS) and Department of the Interior (DOI) budget formulation process for FY2020, IHS Contract Support Costs workgroup discussions, and quarterly meetings. Notably, the Office provided leadership and technical support in the negotiation and finalization of MCN's IHS Self-Governance Compact and Funding Agreement.**
2. Evaluate the annual allocation and distribution of BIA funds between the Muscogee (Creek) Nation departments and programs. – **The Office completed the evaluation and continues to monitor receipt of funds from DOI as a result of continuing resolutions and the final omnibus legislation.**
3. Provide Self-Governance training for Muscogee (Creek) Nation staffs who utilize the Self-Governance funds to implement Muscogee (Creek) Nation programs – **The Office provided two Self-Governance trainings for Health Department Administrators on the basics of Self-Governance and Self-Governance Tribal Shares & Finance.**

Accomplishments:

- The Office successfully nominated and seated Chief Floyd to the DOI Self-Governance Advisory Committee.

Planning and Grants Office

1. Identify 80 funding opportunities, evaluate capacity and feasibility of 65, and submit 40 grant applications in FY18. – **Year to date submitted 21 new grant applications and two continuation applications. These applications total $33,310,860 in possible awards. To date the Office has received notification for five awards totaling $2,333,000.**

Contracting and Employment Support (CESO)

1. Provide training on the new law and procedures to all MCN Departments. - **Training for Tribal Construction completed. Training for remaining departments is being scheduled.**
2. Set up an online management system to enable CESO to enter and track four key components: certified employers, applicants, job bank and projects. - **Software has been installed and we are adding new employers and job applicants directly into the new system.**
3. Add key information to MCN website: employer list, RFP list, Employer Certification Application, Job Seeker Application and Support Services Application. - **Vendor list and bid calculator added to CUKO site. The department has submitted a list of all current certified vendors to add to CESO webpage.**
4. Increase number of certified vendors. - **CESO has added 11 new certified vendors.**
5. Increase number of open positions in job bank. – **In addition to working with MCN programs CESO has also established a working relationship with Workforce Oklahoma.**

Accomplishments: CESO has a total of 215 certified vendors. 76 Creek-owned Businesses and 139 Native owned certified businesses. • Assisted 7 citizens with work/education related expenses.

Mvskoke Loan Fund (MLF)

1. Review and update loan policies and procedures – **The Board of Directors approved an updated loan policy and procedures.**
2. Secure services to collect on delinquent loan accounts – **A third party review of the loan portfolio has been conducted and attorney engaged to increase collection activities.**
3. Improve loan underwriting and pricing – **The new loan policy improved underwriting standards and adjusted pricing more in line with market rates.**

Accomplishments:
The loan portfolio has 38 loans totaling $891,468.53 and $107,000 available for lending.

The MLF is coordinating the IRS' Volunteer Income Tax Assistance project completing taxes free of charge for citizens. It estimates this has saved citizen over $30,000 in preparation fees and generated returns of over $300,000.

DEPARTMENT OF HOUSING – Sam Whitlow, Secretary of Housing

2018 Strategic Plan First and Second Quarter Goals

1. Analyze and prepare needs reports based on NAHASDA waiting list and housing choice profiles **-The waiting list was reviewed and identified areas for housing according to the selected profiles. This is an on-going activity as development progress.**
2. Purchase 40 sites/lots for new construction in areas identified by housing needs report **- There were 4 sites purchased for new construction and 2 new constructed homes completed.**
3. Purchase 22 acquisition homes built within the last ten (10) years **- Two (2) acquisition homes were purchased.**
4. Address NAHASDA waiting list by identifying income eligible participants for the Down Payment Program based on private financing **- The Down Payment and Closing Cost Program identified eligible participants from the NAHASDA waiting list and has assisted 4 Muscogee (Creek) families.**
5. Work with the National Council to raise the housing ceiling from $150,000 to $180,000 **- NCA 18-001 was enacted by the council and approved by the Chief which increased the contracts for day to day operations to $170,000. This goal has been completed.**
6. Maintain 24 hour video surveillance for crime prevention **- Surveillance cameras are at the Okmulgee, Okemah, Eufaula, and Checotah rental sites and are monitored 24 hours.**
7. Develop tenant education activities and make resources available at each site **- Each rental site provides tenant education through move-ins.**
8. Identify funding sources to meet educational needs of participants **- Down Payment and Closing provided 23 households with homebuyer education. The Homeownership Program provided 11 participants with Homebuyer Education.**
9. Partner with Tribal Planning to search for additional housing funds **- Housing will work with Tribal Planning to identify grants that are available for Housing.**
10. Develop staff for quality customer service, NAHASDA requirements, HUD regulations and other homebuyer educational topics **-Ten employees attended training for HUD regulations, NAHASDA requirements; homebuyer education, and Southern Plains Indian Housing Association meeting.**

Accomplishments

- The **Admissions Department** has provided rental assistance to 21 homeless veterans through the HUD-VASH program which is still in pilot program phase. The Elderly Subsidy Program addresses the needs of elders on fixed income and provided rental assistance to 43 elders, 62 years and over. The Minor Repair of privately owned homes addresses health and safety repairs and has issued 177 work orders.
- **Housing Management** processed 205 re-certifications, 14 move-ins, 91 inspections, and 5 units were conveyed. The Community Shield Program through Amerind Risk Management has 5 new participants and processed 48 claims.
- **Contract Services** processed 3 rehabilitation contracts, 79 work agreements for minor repair, and 3 for professional services.
- **Construction Services** received 47 work orders and completed 33.
- **Force Account** processed 399 work orders to repair plumbing, minor repairs, HVAC, and electrical.

Rental Properties have 317 units and 279 are occupied and 38 are vacant. During the second quarter, 98 annual inspections, 42 re-certifications, and 191 work orders completed. The Elderly Rental has 54 units with 51 occupied, 3 vacant, 3 move-ins and 2 move-outs.

PUBLIC RELATIONS – Neely Tsoodle, Manager

Consistent with the mission of the Office of Public Relations, *"To Project a Positive Image of the Muscogee (Creek) Nation"*, our staff has facilitated numerous projects and activities for that purpose.

1. Calculated 564,266 hits on the Nation's website *www.mcn-nsn.gov*. The top web pages visited included: Employment, Undergraduate Grants & Higher Education.
2. Calculated 300,341 hits on the Health's website www.creekhealth.org. The top web page visited included Job Opportunity.
3. For the Public Relations Facebook page, 9 separate posts reached over 4,000 people including 808 new followers.
4. Created and distributed news releases/articles for a number of topics including: Chief Floyd reflects on 2017, New Muscogee (Creek) Nation Okemah Community Hospital to open its doors to entire community, Muscogee (Creek) citizen named 2018 Honored Elder Artist at Greater Tulsa Indian Art Festival, Miss MCN & Jr. Miss Scholarship Pageant to be held at River Spirit Casino Resort, Muscogee (Creek) Nation Celebrates Grand Opening of Rex's Chicken Franchise.
5. Developed and produced 12 "live" radio segments of Information from the Nation on a number of diverse topics on the Brew AM 1240/Okmulgee radio station.
6. Produced and mass distributed 7 newsletters with an additional 230 new subscribers.
7. Developed Mvskoke Women commercial the first video in series "Culture: Preserving it. Living it." The commercial airs on multiple news and radio outlets.
8. Created and produced 18 video specials from coverage of various topics including: All Indian Livestock Show 2018, The Elders Food Show, 2018 Elders Sweetheart Dance, Ft Smith 5 Civilized Tribes Cultural Festival and Mamie Dixon's 104th Birthday Party
9. Previous legislation passed was put into action with the hiring of a Royalty Coordinator. The Coordinator embarked on a 5-week intense recruitment for Scholarship Pageant applicantswhich yielded 12 pageant applicants.
10. Provided photography, videography and live stream coverage for various events throughout the Nation.
11. Continued to work in conjunction with other MCN departments for internal and external promotions for event preparation, including media assistance and support.
12. Public Relations continued to monitor and update the Nation's website, the Department of Health's website and marquee, as well as update continuous radio and television commercial segments.
13. The department also provided designs and printing of the Quarterly Reports, Online Training Certificates, Intertribal Certificates, along with E-Invite designs and three brochures for specific events.
14. A variety of other public relations/marketing materials were produced including 400 printed and designed booklets for Youth Services resources, local tournament photos, posters and vector logos and Vype Magazine layouts.

The Office of Public Relations strives to continue to provide a positive image of the Nation in all aspects of tribal government through media, advertising, sponsorships and partnership opportunities with outside entities across Oklahoma.

TOURISM AND RECREATION DEPARTMENT – Kyle Lee, Director

2018 Strategic Plan First and Second Quarter Goals

Tourism and Recreation placed the following goals in the Strategic Plan:

1. Develop look for a new branding campaign that includes print, outdoor and TV advertising - **Memory Maker campaign has launched through print and outdoor advertising.**
2. Meet with partners such as Riverwalk, River Spirit Casino Resort quarterly to develop new ways to work together - **Regular meetings being held with RSCR, Green Country Marketing, Lake Eufaula Marketing, Okmulgee Main Street, Okmulgee Chamber and Tulsa CVB.**
3. Add senior walking class – **Completed.**
4. Improve social media marketing - **Completed: Enhanced social media strategy began and next step is to separate Tourism and Recreation's social presence more clearly to target specific audiences.**
5. Obtain quotes for all repairs needed - **Quotes for greens obtained. Roof on clubhouse in the works with the Army Corp of Engineers, interior clubhouse quote in progress. Roof of cart barn repaired.**
6. Implement tracking method for travel show booth visitors –**Working with River Spirit on using coupon on Guide to track usage.**
7. Work with other departments to establish a cohesive marketing plan to leverage media buys and talent with the tribe –**Working with PR on projects such as Okmulgee Now app and Cultural Center & Archives and PR on Council House advertising plan.**
8. Explore opportunities to expand offerings/events –**Added new Higher Ed Scholars Forum.**
9. Add additional Creek Fit classes **- 6:30am class began and has been very popular. Averaging 20 – 30 attendees each day.**
10. Request additional funding if necessary for repairs at Fountainhead Creek Golf Course – **Funding for repairs of greens approved by National Council.**
11. Greens redone at Fountainhead Creek Golf Course **- Work on greens will begin. All quotes obtained and funding approved.**

Accomplishments:

- The Tourism and Recreation Department (T&R) continues to partner with the Lake Eufaula Association in the State of Oklahoma's travel show program, distribute the Guide to the Mvskoke Nation, and host scheduled events in the Mvskoke Dome and Claude Cox Omniplex.
- The tourism staff participated in seven travel shows in the region. While at the shows in Texas, Missouri and Kansas, the Tourism staff had the opportunity to share information about our tribe to thousands of people in the region.
- The department also continued to market all Muscogee (Creek) Nation entities and is currently finishing updating the *Guide to the Mvskoke Nation* for 2018.
- The department remains an active partner in TravelOk.com, the Oklahoma Tourism & Recreation Department's Fulfillment Program, and in welcome centers across the state of Oklahoma. Our *Mvskoke Guides* can be requested directly from Oklahoma Tourism and Recreation Department's website. An electronic version of the *Guide to the Mvskoke Nation* is available at the T&R Department's website (www.creektourism.com).
- During this quarter the department launched a new 6:30am CreekFit class and the 2018 CreekFit Challenge. The department also started selling supplements at the Mvskoke Dome to complement the fitness programs.
- The golf tournament will be moved to Muskogee Country Club this year due to Fountainhead Creek being closed during this time.

TRIBAL LIAISON FOR AT-LARGE CITIZENS – Geebon Gouge, Tribal Liaison

The second quarter of FY 2018 proved to be a productive beginning of the Tribal Liaison for At-Large Citizens Office. Significant accomplishments include the following:

- For the Tribal Liaison Facebook page, in addition to the United States, the top countries reached during this quarter were Trinidad & Tobago, Afghanistan and Italy. It reached 35,560 people in the first quarter.
- Coordinated the first OKC At-Large Quarterly Outreach with services as follows: Citizenship, MCN Election Board, Social Services, Mvskoke Nation Youth Services, Higher Education, Employment & Training, Cultural Preservation – Genealogy, Realty Trust Services and MCN Department of Health.
- Coordinated an outreach in conjunction with the Ft. Smith Bicentennial Celebration.
- Assisted with the MCN Realty Trust Services with the Whereabouts Unknown with our Outreaches and social media.
- At-Large Citizens assisted this quarter were from California, Tennessee, Texas, Florida, Arizona, New Mexico, Kansas, and Oklahoma.

ATHLETIC COMMISSION

The National Council adopted TR 17-044 that allowed the Nation to enter into a Boxing & Mixed Martial Arts Agreement with the Citizen Potawatomi Nation Athletic Commission for the regulation of combative sporting events until a new Muscogee (Creek) Nation Athletic Commissioner is properly nominated and approved.

MUSCOGEE (CREEK) NATION - PUBLIC OFFICIAL ETHICS COMMISSION

The Commission has continued its efforts on drafting the rules and regulations pertaining to the Campaign Finance Disclosure Act. Extensive research has been conducted to cover various aspects of addressing ethics issues. We anticipate having a draft finalized within the next few weeks. The plans are to publish the draft for comment and review followed by a public hearing tentatively scheduled for either May or June.

We met with the Principal Chief for a briefing on our space requirements and been in contact with the Attorney General regarding contracting services.

Currently we have drafted the By-Laws for the Ethics Commission and plan to finalize it at our next meeting. We are seeking office space off site due to lack of space at the tribal complex.

INDEPENDENT STATUTORY EXECUTIVE AGENCIES

MVSKOKE MEDIA – Sterling Cosper, Mvskoke Media Manager

Mvskoke Media completed the final steps to launch the online storefront. The store launched with two existing shirt designs and a new one along with several hats. Mvskoke Media will continue to diversify our offerings and brainstorm on how to market them. We are looking into offering them through Amazon and some of our tribal stores as well as pursuing paid social media advertising.

The entity is also trying to get some of our non-editorial archives on Amazon Prime Video to begin collecting royalties on existing content. The rebrand of all outlets with the 'Mvskoke' spelling was completed and consolidated to one page within each social media platform, to continue centralizing our department and create a recognizable and marketable front.

Mvskoke Media got the internship scholarship set up with the Muscogee (Creek) Nation Scholarship Foundation so that citizens who complete our program receive financial assistance for their academic pursuits.

The 'Tulsa Voice,' ran one of Mvskoke Media's pieces written by Managing Editor Jessica McBride on the Murphy case in the Feb. 21-March 6 edition. Our coverage has now been mentioned twice in the U.S. Supreme Court briefs regarding the Murphy case. In January-March, we logged 409,750 visits to our website and our most popular stories are updates in the Murphy case with 8,081 and 9,755 views respectively.

The entity is researching the potential of launching a chat forum on our website. Mvskoke Media is currently setting up policies and technical parameters to enforce it.

Mvskoke Media is also preparing to launch a podcast platform and is waiting on an equipment order.

The entity has started a monthly lead competition to see who completes the most assignments based on advice from Human Resources and the winners get gift cards purchased by the manager. This incentive has noticeably driven up output.

Mvskoke Media continues to monitor changes made by Facebook in the wake of national press relating to the last presidential election and have tried to adjust our approach and inform our audience accordingly to mitigate changes in the reach of our posts. Despite the changes, our Facebook page reach is up by 53 percent and followers increased by 658.

Mvskoke is looking to pursue content sharing with the new leadership of Indian Country Today after NCAI picked up the outlet and placed it under the leadership of national Native correspondent Mark Trahant.

Mvskoke Media submitted stories on all platforms for the Society of Professional Journalists and Native American Journalists Association awards.

LIGHTHORSE ADMINISTRATION – Robert Hawkins, Lighthorse Police Chief

Accomplishments:
The Lighthorse Department has continued education with law enforcement sponsored programs. The department has 47 sworn full time patrolmen.

The Department has held over 22 in service trainings for a total of 176 continuing education hours and the departments have well over 376 total hours.

The ***Records Department*** has reported 1,284 Calls for Service during the first quarter. There were 100 arrests, 52 citations and 342 incident calls in the last 3 months.

Communications Department:
Dispatchers have reported 1,293 complaint calls for the last 3 months and have 48 hours of in-service training.

Criminal Investigations:
Criminal Investigations has had approximately 71 cases to investigate. The division has performed more than 125 hours for continuing education and assisted in several communities such as case assists with Hughes and Seminole counties.

K-9 Division:
The Division has performed a total of 275 hours continuing education and assisted other law enforcement agencies with a total of 46 call outs, canine assists and after hour call outs for multiple agencies within the Muscogee (Creek) Nation boundaries.

The Division assisted 13 local school administrators in sniff clearing lockers and parking lots; some were repeated. The Division has held 13 public relation canine demonstrations and 11 patrol school trainings.

Explorers:
Explorers attended the State of Union meeting, storm spotter training; worked with Boys Scout of America to update Charter of Post 106, Spring Celebration, and the Special Olympics. Regular scheduled meetings have moved to weekly meetings due to skills and physical training. Explorers have been invited to compete in the Tulsa and Topeka, KS Explorer Competitions. The program has added five new members bringing the total to 14 active members.

OFFICE OF TAX COMMISSION – Jerry McPeak, Tax Commissioner

2018 Strategic Plan First and Second Quarter Goals

Office of Tax Commission placed the following goals in the Strategic Plan:

6. Increase Revenue to $9.5 million in 2018 – **Revenue collected $4.9 million.**
7. Work on ways to increase fees within Motor Vehicle Department – **Preliminary plans for fair fee changes.**
8. Decrease Tax Commission Department spending by 5% ($32,000) in 2018 – **No significant change.**
9. Continuously work toward better compacts – **Work with State House and Senate on "Ball & Dice" legislation.**
10. Collaborate more with other tribes to expand our visibility and influence – **At least weekly contact with government to government specialist from several tribes.**

Accomplishments:

Net $106,353 increase in taxes collected second quarter of 2018 as compared to 2017 second quarter.

	Liq/Beer	Sales Tax	Motor Vehicle	Tobacco
2nd Qtr 18	$155,563	$578,987	$592,045	$668,485
2nd Qtr 18	$126,933	$452,482	$607,837	$701,475
	$28,630 increase	$126,505 increase	$15,792 decrease	$32,990 decrease

Tax Commission Products

Motor Vehicle Tax	$295,941.04	Personalized Tag	$2,205.00
Registration	$259,601.75	Other Sales	$2,210.59
Admin. Fees	$8,255.00	Sales Tax Collected*	$578,987.13
Penalty	$17,793.25	Alcohol Taxes*	$155,563.98
Lien	$2,120.00	Sales License Fees	$2,365.00
Repo	$230.00	Tobacco License Fees	$1,000.00
Mail	$2,274.00	Tobacco Taxes*	$668,485.09
Dup Title	$1,385.00	Motor Fuel Taxes*	$540,652.01
Lost Registration	$30.00	Quarterly Totals	$2,539,548.84
Lost Decal	$300.00	Annual Taxes Collected:	$4,943,773.51
Lost Tag	$150.00	* is estimated for month of March	

OFFICE OF PUBLIC GAMING – Buddy York, Gaming Commissioner

The Office of Public Gaming (OPG) is an independent agency responsible for regulating all gaming activity within the jurisdiction of the MCN. This office promotes and ensures integrity, accountability, and security of the operation and administration of all gaming facilities. OPG will strengthen our collaboration with casino operations and other tribal gaming regulatory agencies as well as National Indian Gaming Commission to enable effective regulation of MCN gaming.

Employees

There are currently 65% or 32 Muscogee (Creek) Citizens; 22% or 11 Other Native American; and 12% or 6 Non-Native employed through OPG.

Banning

Casino bans were as follows: Pending – Hearing – 6; Weapons/Threats – 4; No ID/Trespassing – 3; Assault/Domestic/Altercation – 4; Drugs/Alcohol – 5; Property Damage/Vandalism – 2; Panhandling/Loitering – 6; Unseemly/Harassment – 3; Child Endangerment – 4; Disorderly Conduct – 20; Fraud – Checks/Player's Club – 3; and Theft-Tickets/Personal Items – 16.

Investigations

The Department compiled new updates for the TICs in regards to investigative internal policy, hearings, rulemaking processes, and new job descriptions for the Lead Investigator and Investigators. OPG also completed multiple inquiries on employee/patron complaints. Completed legal analysis of the new ABLE Commission rules regarding alcohol licenses. The Department also received a complaint on a manufacture.

Licensing

The licensing department processed 432 new and renewal employee gaming applications. In addition Licensing issued 154 vendor employee licenses. A total of 201 applicants were submitted to National Indian Gaming Commission for review.

Software

Software Agents assisted in the installation and conversion of 457 Class II/III gaming machines across the MCN jurisdiction. Agents also assisted with breaking seals for an additional 540 machines for the quarter. Software Agents assisted an average of 11.07 machines per day.

Internal Audit

Internal Auditors completed 215 audits throughout the quarter. Auditors also reviewed 345 casino operations promotions.

Information Technology

In addition to ongoing projects, our team has maintained continuous support of our 50+ computers, 30+ servers, 60+ user accounts, 30+ cellular devices, and 50+ phone and data lines.

MUSCOGEE NATION BUSINESS ENTERPRISE – Woody Anderson, CEO

The Muscogee Nation Business Enterprise (MNBE) has two divisions: Professional Services and Life Safety & Security. Professional Services provide staff augmentation, facility and life support, and IT support and security to customers worldwide. This division has performed work in Iraq, Korea, Mexico and Afghanistan. The Life Safety & Security Division provides fire alarm systems, access control, CCTV, nurse call, data and voice cable management systems, and commercial sound systems.

Business Development

MNBE has executed an NDA with a firm that has a patent pending for a product in the area of voice biometrics and language translation. The firm is located in Tulsa, Oklahoma.

MNBE met with the CEO of a company whose owner has a patented process for devulcanizing scrap rubber that converts tires and other vulcanized rubber compounds into a less expensive, sustainable substitute for virgin rubber compounds. Company already has a plant in the US and looking to possibly expand into Oklahoma.

MNBE has hired a new Business Development Director. The Business Development Director will be performing business development activities for MNBE and MSS, LLC through a shared cost. The Business Development Director will be keeping his time documented as required by the Controller to allow for proper costing to the appropriate company. This will help both companies control cost and maximize opportunities. The candidate has extensive experience with bidding GSA opportunities and the federal market. An additional plus is this individual has health care staffing experience which is an area MSS, LLC want to expand focus. The individual will be employed through Muscogee Business Services, LLC.

Marketing

A Marketing Coordinator has been identified by the COO to coordinate marketing for all of the companies through a shared cost. This individual is needed to help develop and maintain all web sites, marketing materials and to attend various functions representing the companies. This individual will be employed through Muscogee Business Services, LLC.

Trade & Commerce

As per the Boards request MNBE CEO and COO met with the Tribal Administrator, Secretary of the Nation and Commerce, and others regarding property that was under the control of Trade & Commerce. The properties being discussed were the Gragg Property which is located on the North side of the Travel Plaza. The second property is located at 121st and Yale which is the property where the toll bridge was to be built.

Travel Plaza's

MNBE Management has been working with MCN Gaming Management to complete the transfer of the Travel Plaza operations. Legislation authorizing the transfer provided a 90 day period for the transfer to be completed.

MNBE Fire & Security Division

The Auto Call Agreement has been executed and MNBE Fire & Security Division Director and Estimator attended Sales Training. Two technicians will also be sent for training.

MNBE Fire & Security through our estimator have an opportunity to become one of three companies providing equipment and service for One Gas, Inc. One Gas, Inc. has sites throughout

Oklahoma, Kansas and Texas that require Access Control and surveillance equipment upgrades and service. Division Management has met with One Gas, Inc. representatives. MNBE Fire & Security will submit documentation to One Gas, Inc. to become certified to perform work.

GPS Tracking system is now installed on all company vehicles. The GPS system provides a report on the speed of the vehicle, when it is turned off, and where the vehicle traveled. .

Rex's Chicken Franchise

The Rex's Grand Opening was a big success and was well attended. We received a Certificate of Congressional Recognition from Congressman Bridenstein's Deputy District Director Brian O'Hara. We do have a signed a Franchise Agreement to open the Second Rex's Store. The franchisee is looking at locations in Coweta, Broken Arrow and Mid-Town Tulsa.

To increase revenue, we are currently evaluating few different avenues. The first is implementing fundraising events. Secondly, we are looking at social media and text advertising. Online ordering through the Revel System captures e-mail addresses. The third avenue we are exploring is a previous mentioned we discussed last month the option of signing with Grubhub and/or Ubereats.

Lastly, we will be meeting with the GM, to discuss operations to ensure we are operating as lean as possible by utilizing the AIS (Automated Information System) Revel, to compare sales to labor costs more frequently to ensure we keep labor costs in line with sales. Additionally, we are reviewing food costs and reviewing moving to different vendors to ensure food costs are as low as possible, while remaining compliant to the Franchise Agreement.

The Drive thru is open. Customers can order online at www.rexschicken.com. There are currently 28 employees and the hours of operation are 11 a.m. to 9 p.m., Monday thru Sunday.

Fuel Tax Distribution from State of Oklahoma

Please note that the MCN Tax Commission receives distribution for the Fuel Tax Compact from State of Oklahoma on a quarterly basis. The Travel Plaza Operations do not receive any of the fuel tax distribution. It all goes directly to the Muscogee (Creek) Nation for distribution. The total collection for the first quarter is $546,985.67 with a total collected to date of $41,347,187.80.

SALES TAX COLLECTION TRAVEL PLAZAS

Muskogee Travel Plaza	FY 2018	Okmulgee Travel Plaza	FY 2018
1st Quarter Collections	$10,465.05	1st Quarter Collections	$13,876.79
2nd Quarter Collections	$10,505.27	2nd Quarter Collections	$13,896.94
Total Tax Collections YTD	$20,970.32	Total Tax Collections YTD	$27,773.73
Distributions to the Muscogee (Creek) Nation		2nd Quarter Distribution	$30,000.00
		Total Distribution YTD	$60,000.00
From Inception		Direct Payments	$1,823,721.97
		Contributions	$ 98,149.63
		Total Payments:	$1,921,871.16

Investments

Okmulgee Golf Course	$1,037,916.30	Muscogee Inter., LLC	$1,686,576.15
Muscogee Rex, LLC	$1,146,495.33	MNBE, LLC	$ 315,437.03
Muscogee Staffing Solutions	$ 435,934.36	Total Investments	$4,622,359.17

Muscogee Nation Businesses, LLC

Business Development

Website Domain names have been secured for the following:

- Muscogee Nation Businesses, LLC www.mnbllc.net Holding Company;
- Muscogee Asset Protection, LLC www.massetpro.com;
- Muscogee Distribution and Logistics, LLC www.muscogeelogistics.com;
- Muscogee Business Services, LLC www.mbizserv.com;
- Muscogee Manufacturing, LLC www.muscogeem.com; and
- Muscogee Development Company, LLC www.muscogeedc.com.

Muscogee Staffing Solution, LLC

MNB, LLC CEO and MSS LLC, COO met with SBA Business Development Specialist at the SBA office in Oklahoma City to discuss the SBA 8(a) Business Development program procedures, benefits and requirements.

Current MSS Employees

Creeks	08	27%
Other Native	05	16%
Caucasian	09	30%
African American	03	10%
Native Hawaiian	00	00%
Hispanic	05	17%
Total	30	100%

MSS Employee Breakdown:

Corporate Staff		03
Contract Staff		27
Total		30
Male	25	88%
Female	05	12%
Total	30	100%

OFFICE OF VETERANS AFFAIRS – Ken Davis, Veterans Affairs Director

The Muscogee (Creek) Nation's Veterans Affairs Services Office (VASO) plans, organizes, coordinates, reviews, submits and reconciles Muscogee veterans and surviving spouses' claims for receipt of earned benefits and services administered through the United States Department of Veterans Affairs (USDVA). Muscogee (Creek) Nation, not being a recognized and chartered Service Organization by the United States Department of Veterans Affairs, has activated a MOU with the Oklahoma Department of Veterans Affairs (ODVA), and is now accredited to process claims for Muscogee veterans and surviving spouses.

Veterans' claims: nine (9) active claims: initiated, reopened, reviewed, burial services, inquiries, waiver, upgrade status and requests. There are 831 active/settled claims under consideration with the USDVA. Total amount this quarter secured for Muscogee veterans and surviving spouses was approximately $171,736.00.

All funds received from the VA are tax-exempt (Local, State & Federal). Exactly 482 veterans and 37 surviving spouses are in receipt of VA funds. 162 out of the living 519 receiving veterans and surviving spouses currently in receipt is rated at 100% by the USDVA; 31% total in CY – 2018. Total approximate amount secured for 519 living Muscogee veterans and surviving spouses for CY-2018, thus far, is $8,903,667.00.

Other Activities:

- VASO outreach and speeches to Muscogee Communities continues with one accomplished.
- VASO has identified and verified Purple Hearts from WWI to Iraq. Total Purple Hearts = 109. VASO started with 56 identified and verified.
- VASO now has a MOU directly with the Oklahoma Department Veterans Affairs.
- VASO's Director has activated direct accreditation with the ODVA. An "On-Site Push" mission, to locate Muscogee veterans, and surviving spouses, for VA benefits intake, and re-evaluations was 23.

Active Claims Opened	1,087	Board of Veterans Appeals Hearings/wins	65/62
Claims Under Consideration	777	Purple Hearts (WWI to Iraq)	109
Awarded Claims	6	KIAs (WWI to Vietnam)	58
Compensation Received	$0.00	DOWIAs (WWI to Vietnam)	7
Claims Denied	5	MCN communities visits	1
Living Veterans	519	On-Site Push missions (home visits)	482
Total Veterans (Including dead)	624	Back Pay 2005-2017	$3,680,661
Total Living 100% S/C	162	Current Residual Amount	$8,903,667
Total 100% since Jan. 2005 (including dead)	212	Board of Veterans Appeals Hearings	5

CITIZENSHIP BOARD – Nathan Wilson, Citizenship Board Director

The Citizenship Board office is governed by a Citizenship Board Consisting of five members. This office provides services to citizens of the Muscogee (Creek) Nation of Oklahoma or to potential citizens in giving direction or assisting in the lineage verification process of the Muscogee (Creek) people. The mission of this office is to verify the lineage of descendants of Muscogee (Creek) Indians by blood that is listed on the 1906 Dawes Roll.

The Citizenship office completed the Muscogee (Creek) Nation Enhanced Tribal Card Program Policies and Procedures Manual. We are currently completing the ETC application, card sign-out, and our internal policies and procedures documents. Due to issues related to card printer quality we were unexpectedly delayed; however, we are now entering into the final phase of testing for final approval of the ETC issuance process.

The Citizenship office has implemented same day CDIB replacements for CDIB cards issued out of the Okmulgee Agency. This is a great improvement from the previous six to eight weeks wait time. We have also implemented address correction/validation into our Citizenship database.

The Citizenship Office completed the monthly remote enrollments at the SRO. We also attended the OKC Quarterly Outreach and 5 Tribes Cultural Festival in Ft Smith, Arkansas.

The Citizenship office has provided services to 12,763 Citizens. We have replaced 1,181 Citizenship cards, replaced 597 CDIB cards, issued 606 new Citizenship cards, and 287 new CDIB cards. Our Total Tribal Enrollment is 85,006.

The Citizenship Board meetings are held every Second Friday of the month. The Citizenship Board Members are: Joan Henson, Elizabeth Yahola, Clarence Johnson, Leonard Gouge and Lea Ann Nix.

The Citizenship Office will work to obtain the following goals during fiscal year 2018:

- Complete the implementation of the Enhanced Tribal Card program. – Working through printer and print quality issues. Entering into final communication testing.
- Develop an outreach plan to locate/update approximately 39,000 citizenship records that have not been updated within the last 5 years. - Implemented address validation that will assist in finding erroneous addresses. Identifying other tools to assist in this process.
- Enhance the auxiliary services that we provide to external departments by working directly with them to develop processes and/or systems that better suit their needs. – Have had meetings with a couple of departments regarding ideas. This will be part of the centralized database discussions.
- Develop an enrollment packet that will be provided to all newly enrolled citizens that will outline their rights and duties as a Muscogee (Creek) Nation tribal member. This packet will also serve to help educate citizens of the Muscogee (Creek) Nation. – No movement on this item yet.
- Integrate automated Address Validation into our database system to help standardize our data. - Completed
- Integrate GIS functionality into our database system to enhance reporting capabilities. – Partially completed with the implementation of address correction/validation. Will be meeting with GIS next quarter.

ELECTION BOARD – Nelson Harjo, Jr., Office Manager

The Election Board and staff are continuously working on auditing and updating all voter registration files to ensure accuracy of voter information in the Election Board's electronic database. The Election Board has partnered with the Muscogee (Creek) Nation's At-Large Citizen Liaison Office to better serve the Nation's at-large citizens. Our most recent outreach event to at-large citizens was in Ft. Smith, AR for their Bi-Centennial Celebration. The Election Board maintains a quarterly schedule to offer outreach to the Oklahoma City area. For more information and details please call or email the Election Board Office.

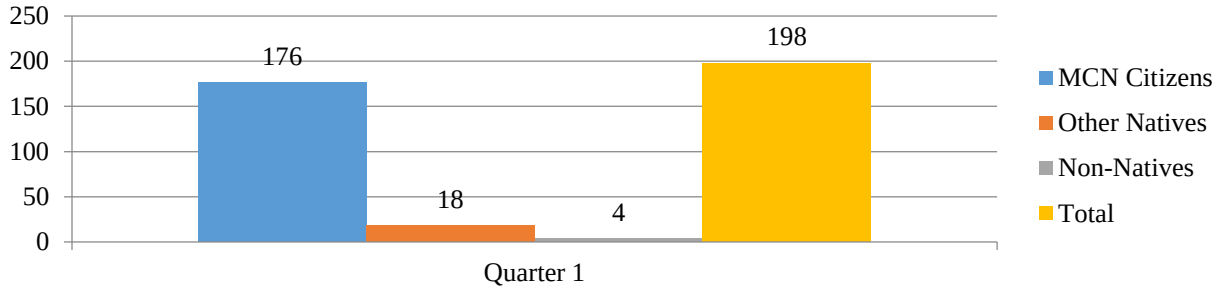
The Election Board will soon begin preparations for the 2019 Election. Elections for the Office of Principal Chief and Second Chief will be held as will elections for all of National Council Seat A's. Below are the registered voter counts:

- Creek District 2080
- McIntosh District 2145
- Muskogee District 1174
- Okfuskee District 1724
- Okmulgee District 3896
- Tukvpvtce District 1542
- Tulsa District 3442
- Wagoner District 850
- Total Registered Voters: 16,853

The Election Board Members are: Eugenia Tiger (Chair), Walter Pigeon (Vice Chair), Wendy Dunson (Secretary), Wilma Berryhill, and Vernon Courtwright. Nelson Harjo Jr is the Election Board Manager.

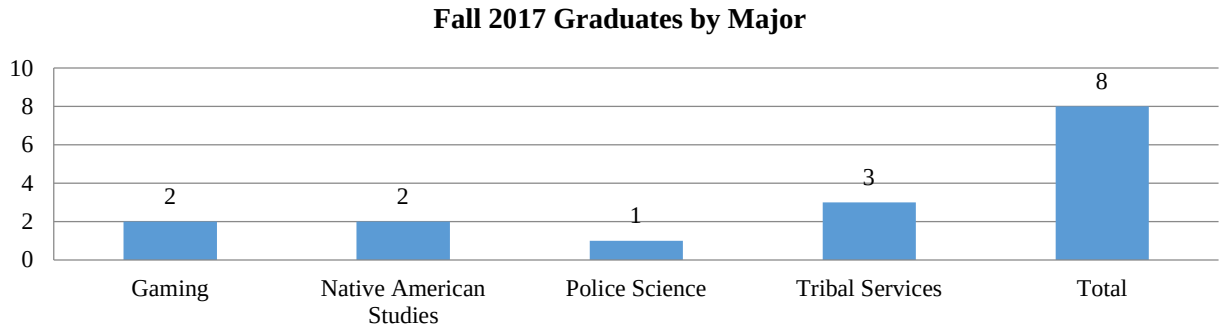
COLLEGE OF THE MUSCOGEE NATION BOARD OF REGENTS - Robert Bible, CMN President

Number of Citizens and Others Enrolled
Source: CMN Registrar's Office 3/2018.



The college has enrolled 176 Creek students for the first quarter, other Native students enrolled were 18, and 4 non-Native students, for a cumulative enrollment of 198 students.

Fall 2017 Graduates by Major
Source: CMN Registrar's Office 3/2018



The degree programs with the highest number of graduates were Tribal Services with three, Gaming and Native American Studies with two, and followed by Police Science with one graduate. Please note that these numbers reflect only those students graduating in December, which are typically less than the number of graduates in the spring term.

The numbers of events held on the College of the Muscogee Nation (CMN) campus were as follows: 120 CMN Events, 51 MCN events, and five events by outside agencies, totaling 176 events.

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