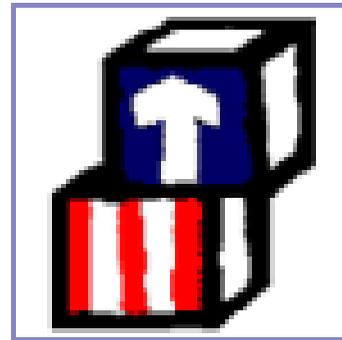


# Muscogee (Creek) Nation Head Start



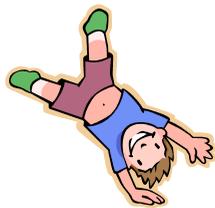
**P.O. Box 580**

**Okmulgee, OK 74447**

**1-800-482-1979 ext. 7898**

**Admin. Office 918-732-7898**

**Fax 918-732-7906**



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## Mission Statement

*The Mission Statement of the Muscogee (Creek) Nation Head Start Program:*

*To ensure a quality learning experience through teamwork with families, communities and staff, on a continued basis.*

## Goal

*The Head Start Program is based on the premise that 3-5 year old children from income eligible families can benefit from a social and educational program.*

*The overall goal of Head Start is to bring about a greater degree of social competence in children who may be economically or educationally disadvantaged. Head Start's approach is based on the philosophy that a child can benefit most from a comprehensive interdisciplinary program to foster development and remedy problems through the involvement of the child's entire family, as well as, the community.*

## Program Design and Management

*Program Governance is a formal structure of shared governance, through which parents can participate in policy making or in other decisions about the program. The Policy Council and Parent committees at the center level, are two ways in which parents have an opportunity to participate*

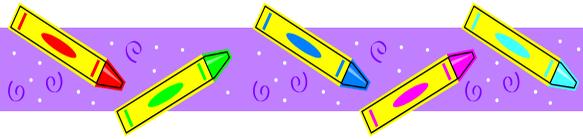
*Policy council is a group of parents and community representatives required to be established by the Head Start. Policy Council assist in decisions about the planning and operations of the program.*

*Management systems and procedures are systemic, ongoing process of program planning that includes an assessment of community strengths, needs, and resources, and the development of long and short term goals and objectives in all program areas.*

*Human Resources Management maintains an organizational structure that adequately supports the program management, early childhood development, health services and the management of family/community partnership activities.*

*Facilities, materials and equipment is provided that is conducive to learning and reflective of the different stages of development of children.*

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# Early Childhood Development and Health Services

## Child Health and Development Services

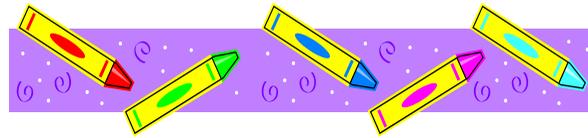
Entry into the program ensures an ongoing source of continuous, accessible health care. All development, sensory and behavioral screenings are completed so the process of identifying children with disabilities or developmental delays is well under way early in the year. Information gained from assessments are used to individualize the program for all children.

## Education and Early Childhood Development

The education environment is developmentally and linguistically appropriate. It supports the development of all children’s social, emotional, cognitive, language, physical skills, creative activities and support services, such as: health, safety, and nutrition. There is an assurance that parents have opportunities to observe their children. Parents and staff share assessments results to plan learning experiences.

## Child’s Nutrition

A nutrition program is designed and implemented that meets the nutritional needs and feeding requirements of each child. The meal service contributes to the development and socialization of children by having staff, volunteers and children eat together, sharing the same menu.



## Child’s Mental Health

A Mental Health Consultant is provided for timely and effective identification and intervention in family and staff concerns about a child’s mental health.

## Child’s Health and Safety

Policies and Procedures are established and implemented to respond to medical and dental health emergencies.

# Program Option

CENTER BASED: The Muscogee (Creek) Nation Head Start Program offers the Center Based option which serves children ages three through four.

# Annual Events

## Program Governance

### \* Little Olympics

(Non-competitive fun physical activities for all Head Start children)

### \* Health Fire & Safety Fair

(To interact with Health and Safety Professionals)

### \* Week of Young Child

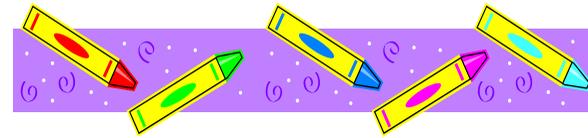
(To Celebrate Children)

### \* Language Bowl

### \* OBI Blood Drive

### \* Parent Training

### \* “Fun Nite for Dad & Me”



# Eligibility For Head Start

When taking an application and enrolling a child into the Head Start Program, each center uses a prioritization process. This process is based on mandated income priority guidelines.

Listed below are guidelines for submitting an application.

- Child must turn three by September 1
- Application must be complete
- Attach copies of the following to application:
  - Tribal Citizenship Card (If applicable)
  - Income Verification
  - Immunization Record
  - Social Security Card
  - Birth Certificate
  - Medical & Dental Exams
- If a child has been diagnosed with a disability, other information may be requested for completing of application.

### · Attention:

Should funding become available, the MCN Head Start program may provide classes for Early Head Start, Ages birth to 2 yrs old. Look for recruitment flyers at each center location.

# Center Locations

## Checotah

302 “B” Street  
Checotah, OK  
74426  
(918) 473-0605

## Okemah

103 Hiyak Po  
Okemah, OK  
74859  
(918) 623-2000

## Eufaula

320 Swadley Drive  
Eufaula, OK  
74432  
(918) 618-6220

## Tulsa

8601 S. Union  
Tulsa, OK  
74132  
(918) 296-0357

## Wetumka

333 S. Washita  
Wetumka, OK  
74883  
(405) 452-1180

## Midway

Box 127/ 3<sup>rd</sup> & Pine  
Council Hill, OK  
74428  
(918) 474-3434

## Wainwright

P.O. Box 189  
Wainwright, OK  
74468  
(918) 474-3484

## Yardeka

114089 S. 3980 Rd.  
Henryetta, OK  
74437  
(918) 652-3822

## Okmulgee

1820 North Miami  
Okmulgee, OK  
74447  
**(918) 758-1430**  
or  
**(918) 732-7904**