



MUSCOGEE (CREEK) NATION  
2019 ELECTION

ABSENTEE BALLOT COUNT-ROOM: ABSENTEE CLERK

**Temporary Position:** Absentee Clerk

**Stipends:** \$75.00 for attending mandatory training session, \$175.00 day of election, mileage rate of .58 per mile

**Qualifications for Position:** MCN registered voter. Display the ability to perform duty requirements in a competent manner. Must not be related to any candidates that appear on the ballot in any of the following forms: self, spouse, daughter or daughter-in-law, son or son-in-law, sister or sister-in-law, brother or brother-in-law, parent or grandparent.

**Other Qualifications:** Must agree and submit to a background check (*no felony convictions since the previous Muscogee (Creek) Nation Election*). Must perform duties in a professional and courteous manner. Have the ability to work in a team oriented environment. Ability to alternate between a standing and seated position on a frequent basis. Ability to lift up to 50 lbs. on an infrequent basis.

**Principal Duties:** The Absentee Clerk will assist Election Board members in separating and organizing absentee ballots for counting in the Absentee Ballot counting room.

**Other Duties:** Assist the Election Board members in their duties when absentee ballots are being counted.