

DEPARTMENT OF THE TREASURY – Kathy Guthrie, Acting Controller

2018 Strategic Plan First, Second and Third Quarter Goals

The Department of Treasury placed the following goals in the Strategic Plan:

1. Obtain purchasing card for the Nation – **The purchasing card has been received and is being utilized by the procurement department. This goal has been completed.**
2. Decrease the processing time for accounts payable checks – **This process has improved but due to the transfer of two accounting technicians, and the time to hire two new employees, the processing time for accounts payable checks has slowed down.**
3. Ensure payroll is accurate and processed timely by having timesheets completed by the deadline of 10:00 a.m. – **This process has improved with less than 10 timesheets being late.**
4. Work with Human Resources to review processes and issues – **This process will continue by having monthly meetings.**
5. Ensure the annual audit is completed timely and accurately – **The CAFR and the Single Audit has been completed and submitted to the Federal Audit Clearinghouse.**
6. Implement a new accounting and payroll system – **This process has begun and will continue until the new accounting system is updated and operational in FY 2019.**

Accomplishments

The accounting department issued 20,224 accounts payable checks (14,752 Tribal and 5,472 Health) totaling \$35,032,528.38. The Office of Management and Budgets issued 425 travel authorizations (380 Tribal and 45 Health) and 1,506 purchase orders (897 Tribal and 609 Health). The total number of employees for the third quarter was 2,471 (1,606 Tribal and 865 Health), an increase of 427 employees from the second quarter. This increase is due to the Summer Youth Program participants. The total payroll cost for the third quarter was \$21,579,822.33, which is an increase of \$3,452,753.62 from the second quarter due to Summer Youth participants.

The Muscogee (Creek) Nation (MCN, or the Nation) had **98** federal grants/contracts at the end of the third quarter. At the end of the third quarter the permanent fund had \$372,733,382.40, which has increased from the end of the second quarter, which was \$369,095,696.85.

Gaming distributions are received by the 15th of each month and reserved for future operating costs. The gaming revenue is up 11% from FY 17 to FY 18. Below is a breakdown of the gaming revenue received from March 2017 through May 31, 2017 (FY 2017) and March 2018 through May 2018 (FY 2018).

Gaming Distributions

FY 2018 Subtotal	3rd Qtr (\$)	Duck Creek Casino	<u>3,225,406.80</u>
Eufaula Casino	1,125,815.49	TOTAL	30,940,901.73
Okmulgee Casino	2,263,634.73		
Muskogee Casino	4,398,440.85		
Bristow Casino	805,118.17		
Checotah Casino	1,885,625.71		
Okemah Casino	523,994.18		
Tulsa Casino	16,414,557.97		
Holdenville Casino	298,307.83		

DEPARTMENT OF JUSTICE – Kevin Dellinger, Attorney General

2018 Strategic Plan First, Second, and Third Quarter Goals

The Department of Attorney General placed the following goals in the Strategic Plan:

1. Strengthen the Justice workforce by hiring two positions – **Interviews were conducted for the Assistant Prosecutor position and the Investigator position.**
2. Improve access to the law for all citizens, legal practitioners and employees through a real-time electronic MCN Code Annotated by hiring an outside vendor to assist with the project – **Reviewed proposal from vendor to provide real-time electronic Muscogee (Creek) Nation Code Annotated and seeking a quote for the project.**
3. Research current MCN pay rates versus competitive market rates for Legal and Support Staff and adjust pay rates accordingly – **The Office of the Attorney General continues to research this matter and gather competitive rates and plans to complete this goal.**
4. Improve office processes, workflow and automation to find new ways to efficiently manage workload that increased 59% over the last fiscal year without increasing staff – **The Office of the Attorney General continues to work to improve office processes and increase workflow efficiently and seek training for support staff.**
5. Decrease the waiting time for receipt of an inventory from MCN Realty/Trust Services to timely file probate cases at the State District Courts – **The Office of the Attorney General will focus on providing resources and assistance to Muscogee (Creek) Nation Realty and Trust Service Department.**
6. Increase the number of citizens served by Legal Services by providing more community outreach to make citizens aware of our services that are offered free of charge – **The Office of the Attorney General started and continues to provide outreach at tribally sponsored events and community meetings.**

Accomplishments

The Department of Justice provided numerous services for the third quarter and continues to increase its caseload as it takes on new responsibilities and personnel.

Number of Cases Opened		Number of Cases Closed	
Consultation and Advice Files	69	Consultation and Advice Files	210
Civil/Litigation	1	Civil/Litigation	5
Legislation	55	Legislation	7
Adult Protective Services	0	Adult Protection Services	0
State Juvenile Deprived/Adoptions	22	State Juvenile Deprived/Adoptions	8
Tribal Juvenile		Tribal Juvenile	
Deprived/Delinquent/Adoptions	0	Deprived/Delinquent/Adoptions	0
Criminal Felonies	7	Criminal Felonies	12
Criminal Misdemeanors	6	Criminal Misdemeanors	13
Criminal Investigations	5	Criminal Investigations	1
Traffic Tickets	27	Traffic Tickets	31
Legal Services Cases Opened		Number of Cases Closed	
Uncontested Probates	26	Uncontested Probates	3
Uncontested Guardianships	23	Uncontested Guardianships	3
Estate Planning	23	Estate Planning	3
Approval of Deeds	0	Approval of Deeds	3
Child Support			
Number of Child Support Cases		Number of Child Support Cases	
Opened	61	Closed	61
Collections	\$600,192.44		

2018 Strategic Plan Third Quarter Goals

1. Continue meeting daily with Chief and Second Chief. Allocate 15% more time to supporting Cabinet members.-**Meeting with Chief, and Second Chief have continued on Schedule. More time has been utilized with Cabinet members solving situations and planning for current and future circumstances. Time spent on this task beyond goal of 15%.**

Accomplishments

- Impacted State lawmaking. Very influential in getting anti-bypass Muskogee legislation passed. Along with assisting in strengthening federal support in stopping the by-pass.
- Continued daily work with other Tribal governments, and legislatures on “ball and dice” Legislation, medicinal marijuana questions and rules, New tobacco tax Legislation and gaming.
- Made Muskogee Nation focal point of Sovereignty Symposium and Federal, State, Tribal Judges Symposium highlighting Reintegration program. Task Completed.

Human Resources Management Services

1. **The HR Dept. will provide support for Managers, Employees and potential applicants. -** Provide training and support for Managers/Employees as needed. – **50% complete; and** update the HR policy and procedures. – **85% complete.**
2. Manage all medical, life and procedures. Provide additional employee benefit support. – **75% complete; keep all records up to date – 25% complete; and keep benefits up to date providing the best carriers at maximum savings – 30% complete.**
3. Oversee employee and manager relations. Provide information to employees and managers on Terminations, Grievances and Unemployment. – **30% complete; and keep unemployment cost down – 40% complete.**
4. Provide training to maximize employee productivity and support electronic records and databases. Collaborate with IT and Payroll to coordinate new database and streamline workflow – **25% complete; and Training/Certifications for HR Staff. – 0% complete.**

Accomplishments

- Completed the Sexual Harassment training for all employees; HR staff conducted the Employee Awards Luncheon on May 14, 2018; Facilitated 67 Tribal new hires, and 460 Summer Youth; and HR staff completed the pre-retirement training for all employees.

Information Technology

1. Goal-Decrease intermittent phone line issues impacting patient care. - **Q3) Tribal VOIP Phones are in house and being configured, Call-Manager server installed, AT&T is currently working on porting numbers and expected go-live is August 3, 2018.**
2. Goal-Decrease network downtime. - **Q3) Additional switches at Health were configured to capture entire network, this project is complete.**

Accomplishments

- Completed “New” Eufaula Clinic Networking; Upgraded Citrix Farm which houses clinical applications; Completed TANF network relocation; Migrated Health Exchange Email environment from a physical to virtual allowing stable communications for failover/redundancy; and MCN Help Desk Work Orders Processed – DOH Support (Technical) – 3,082; DOH Support (Clinical) – 723; and Tribal Support - 1,920.

General Services Administration (GSA)

The GSA Department placed the following goals in the Strategic Plan:

1. Continue the asset inventory process in WASP, including labeling and inventory of previously acquired assets with WASP Barcode – **Currently 95% complete - Inventory will continue all four quarters. Inventory for the Fourth Quarter will include remote sites.**

Accomplishments

- Reduced the cost of certified mail by expanding the Certified Electronic Receipt option; this included the installation of multiple thermal printers and employee training.
- Sent out excess surplus letters to over 100 Tribal Organizations. Surplus items were made available to MCN Tribal Organizations; organizations received an estimated 1,700 items.
- Administered an additional 6 Zero-Turn Mowers for the Church Lawn Mower Program.
- Two employees attended training for Procurement and Asset Control.

Fleet Management Department

The Fleet Department placed the following goals in the Strategic Plan:

1. Two additional staff have become ASE certified in wheel Alignments - **Completed**
2. Increased competitive bidding on vehicle purchases. **Fourth quarter**

Accomplishments

Fleet Management provides maintenance for approximately 650 vehicles, completed 702 work orders and 1,322 vehicle reservations made through fleet management software. The fleet Management Department also provides preventive maintenance for our Muscogee Creek Citizens and Employees.

- Worked with the National Council and GSA on the purchase of 6 additional mowers.
- Two employees received ASE certifications in wheel alignments. Two completed Asset Management and Procurement Training.
- Purchased Identifix diagnostic software to help mechanics with complex problems.
- A total of seven vehicles were purchased in the third quarter \$262,226.00. We actually paid \$202,353.00 for a total savings of \$59,873.00 with trades.
- Transferred a 15-passenger van to the youth service program.

Facilities

1. Replace old and outdated HVAC units. Assess all HVAC units and get quotes on new units for replacement. (115 units) – **Assessed, maintained and regulated all 115 units at the complex. Replaced 7 units.**
2. Entire roof replacement where needed. Acquire the services of qualified roofing and professionals to assess roofs and submit quotes for replacement. (4 buildings) - **Replaced roofs at TANF, Sapulpa Indian Community Center and School Clothing.**
3. Janitor to attend workshops when available or will participate in (in-house) training to remain updated on proper and efficient cleaning procedures and janitorial operations – **Day Janitor completed Comprehensive Floor Care and Equipment Operation Training at Murphy Sanitary Supply.**

Accomplishments

- Painted the exterior of the Human Development building.
- Three Facilities staff completed OSHA training at OSU-IT.

DEPARTMENT OF HEALTH – Shawn Terry, Secretary of Health

2018 Strategic Plan Third Quarter Goals

In the third quarter of FY 2018, the Department of Health outlined five strategic goals.

1. Reduce number of missed appointments in all outpatient services and clinics by 50% -
Target 22.5% Q3 – 31%
2. Increase patient satisfaction scores in all hospitals and clinics by 15% -
Target 3.5 Q3 -3.5
3. Increase employee satisfaction scores in all hospitals and clinics by 15% –
Target 2.875 Q3 – 3.65
4. Increase the number of Primary Care Providers to achieve a full staff –
Retention target 100% Q3 – 100%;
Productivity target Q3 – 79.45%
5. Build the Muscogee (Creek) Nation Medical Center and Physical Rehabilitation Center’s capacity to eliminate the annual loss and to become financially viable –
Target \$1,342,574 Q3 - \$1,246,868

Accomplishments

The Department of Health Clinics received re-accreditation status with Accreditation Association for Ambulatory Health Care (AAAHC) for an additional three-year term.

The Creek Nation Community Hospital (CNCH) received Det Norske Veritas (DNV) re-accreditation certification on April 19, 2018. Accreditation ensures quality of care in a healthcare organization and standards are being met or exceeded.

The Compact and Funding Agreement negotiation process with the Indian Health Service was successful. New language was added to both documents to bring them up to date with current health care practices.

Access to Care

The Department has seen 31,472 patients in our clinics during the third quarter of this year and has treated 96,041 clinic patients FYTD18. The total number of visits increased 0.6% over the 30,277 visits in FY17 and 2.4% over the 93,761 for FYTD17.

The Muscogee (Creek) Nation Medical Center ended with patient days of 1,516 and 2,667 for FYTD18. The total number of patient days increased 124.9% over the 674 patient days in FYTD17 and 21.1% over the 2,203 patient days for FYTD17. The dramatic improvement in inpatient days in this quarter was due to the opening of the Geriatric Psychiatry Unit in late March. The census on the unit has been ramped up as staffing allowed, in June the unit achieved an ADC of 13.3 and produced 1,014 patient days. The inpatient activity was supported with a continued strong performance in outpatient surgery with the hospital providing 124 outpatient surgeries in May, the most in any month this fiscal year.

The Long Term Acute Care facility at PRC ended the quarter with patient days of 247 for the quarter and 770 FYTD18. The total number of patient days was nearly identical to the 246 patient days in FYTD17 an increased 25.2% when compared to the 615 patient days for FYTD17. The improved level of inpatient performance was due to improved marketing of the facility and the addition of Dr. Larry Vark as the Medical Director for the facility. The LTAC ADC should remain stable until the expansion of the facility is completed in late FY19. LTAC outpatient services continue to improve with visits of 1,777 this quarter as compared to 1,479

visits in the second quarter. We continue to focus on the waiting list for these services and have added therapy staff to help with this initiative.

CNCH completed the move to the new building and inpatient services transitioned to the new location on May 10, 2018. CNCH ended the quarter with patient days of 108 and 390 patient days for FYTD18. The impact of the hospital's relocation is reflected in the 39% decline in patient days for the quarter and the 28.2% decline for FYTD. The installation of the new CT was completed in June and this should provide an opportunity to begin to reestablish the facility and the medical staff.

The Eufaula Indian Health Clinic has been granted a Certificate of Occupancy.

The MCNDH has created a Task Force to address the Opioid epidemic within the Muscogee (Creek) Nation Tribal communities. The task force is responsible for creating a plan of action to address any issues within the communities that are Opioid related. President Trump's budget includes \$50 million for Opioid Crisis Grants for I/T/U's. The grants are available through federal agencies. The MCNDH Opioid Task Force has applied for three grants, which will help the MCNDH develop infrastructure and a program that is specifically designed to address the needs of the MCN Tribal communities.

The Department of Health continues to deepen the working relationship with Utica Park Clinic with an expansion of Urology services in Okmulgee. Dr. Kim is providing a biweekly clinic in the Utica Park office space in the Pine building.

The department continues to expand our Medical Staff.

Quality of Care

The Muscogee (Creek) Nation Medical Center received a letter of approval for the plan of correction as required for the Emergency Medical Treatment and Labor Act (EMTALA) survey.

Financial Viability

Third Party collections continue to be a focal point for the department. We have completed the contract renegotiation with Blue Cross/Blue Shield allowing us to bill for outpatient services provided at PRC. Third Party collections for this quarter were \$13,983,807 and \$39,900,698 FYTD18. The quarterly amount increased 11.1% or \$1,395.165 as compared to FY17 and 8.7% or \$3,201,062 as compared to FYTD17. We expect our collections to continue to improve with the billing and collections related to the Geriatric Psychiatry Unit.

The Centers for Medicare and Medicaid (CMS) began issuing new Medicare cards to Oklahoma beneficiaries on June 1, 2018. These new cards increase security by exchanging social security numbers for random numbers. Citizens should bring their new Medicare cards to the clinics for inclusion.

DEPARTMENT OF COMMUNITY & HUMAN SERVICES – Neenah Tiger, Secretary

2018 Strategic Plan First, Second, and Third Quarter Goals

The Department of Community and Human Services Strategic Plan focuses on four areas for all CHS programs:

1. Improving client-based social service program for citizens - **Community and Human Services continues to have an open dialogue with citizens both within and outside of MCN jurisdiction to address needs and provide assistance. Access to services continues to be a priority for C&HS. C&HS is continuing progress with an updated resource book and reviewing social media pages to ensure optimal outreach.**
2. Increasing non-tribal funding to reduce the need of tribal funds to fill funding gaps - **Meetings with Program Directors, Finance and the Self-Governance Coordinator regarding utilization of funds and how to best maximize funding sources. Monthly and quarterly monitoring of funds has been implemented to ensure maximization of funds. Depending on the funding source, monthly and quarterly reporting is required to ensure compliance.**
1. Review and update policies and procedures to ensure all currently reflect compliance with funding plans, tribal codes and tribal laws - **Meetings with program directors have occurred regarding review of plans, codes and laws, which govern the funding to ensure compliance and has, when applicable, been amended.**
3. Increase awareness and knowledge of all programs for the populations served by them - **Community and Human Services is participating in all At-Large meetings as well as maintaining a presence in the communities to disseminate program information. C&HS is continuing with an updated program resource book.**
4. Program Analysis to determine decentralization needs; each program will receive feedback from citizens regarding needs; Secretary Tiger will meet with the Citizenship Director regarding reports of the most populated areas within the Tribal jurisdiction; based on analysis, locations and staff will be determined requiring additional funding – **Met with Citizenship to continue to seek software to facilitate decentralization of C&HS Programs. In addition to the new software, the rollout of MUNIS will benefit decentralization of the C&HS programs.**
5. Create one pamphlet or booklet with basic information of services available; Secretary Tiger and staff will continue to work with each program providing contact information, locations, services available and general guidelines of eligibility – **Continuing progress. Information is compiled and being reviewed.**
6. Establish option to support non-eligible clients in case of budget shortfalls/cuts; each program will research options available to service populations, which can be included in the booklet; ensure referral form is detailed to aid applicants in applying for non-tribal services – **C&HS will continue to maximize funds to assist those within and outside of the tribal jurisdiction and continue to meet and discuss with Planning & Grants additional funding opportunities for all programs as well as collaborate with the Tribal Liaison for At-Large Citizens.**
7. Determine percentage utilized from previous year of all funds; review each funding source to determine percentage used of non-tribal funding versus tribal; create a plan of action to maximize all non-tribal funds as primary if usage is below 85% - **Information of previous years has been reviewed and addressed with directors. Monthly and quarterly monitoring of funds has been implemented to ensure maximum fund expenditure.**
8. Remain in compliance with all funding guidelines ensuring continued/future funding is received; schedule a meeting with Planning & Grants if additional funds are necessary to address the needs of programs or to seek new funding; secondary option will be to seek an appropriation from National Council with Principal Chief Floyd's approval - **Monthly and**

quarterly monitoring of funds has been implemented to ensure funding source guidelines are being met. Meetings regarding utilization of funds and funding needs have occurred.

9. Review all documents pertaining to source of funding; this review will include directors with Finance and Self-Governance advice as deemed necessary – **Program budget reviews occurred to ensure funding source guidelines are being met. Meetings regarding utilization of funds and funding needs have occurred.**
10. Review all current policy and procedures that govern the eligibility and services available; program reviews have been completed by Secretary Tiger with updates to be provided by directors at the end of March 2018 – **Continue to meet with directors regarding current legislation and policy & procedures ensuring a continuity of services is provided.**
11. Compose new policy and procedures or amend current to be in alignment with funding sources – **A review of current legislation and policy & procedures is continuing to ensure compliance with funding sources are maintained.**
12. Create and disseminate Community and Human Services information of program services available; this dissemination can be the booklet or each individual program pamphlet - . **C&HS is continuing progress with an updated resource book and reviewing social media pages to ensure optimal outreach.**

Accomplishments

The Department of Community & Human Services expended a total of \$2,546,467.62 in direct client services to assist 69,750 citizens.

April 16-20, 2018, was declared as “Week of the Young Child.” This week is an opportunity to honor young children and thank early childhood teachers and all those who make a difference in the lives of young children.

The **Children & Family Services Administration** (CFSA) hosted several events throughout the month of April for Child Abuse Prevention Month. Continuing to bring awareness to the need of families for foster care was highlighted in May as National Foster Care Month. Tribal Reunification & Permanency Services worked to reunify one family while completing 138 client visits working with 17 children. State Reunification & Permanency Services assisted with the reunification of 37 families, attended 248 court hearings, and was engaged with 334 children throughout the state of Oklahoma. Promoting Safe & Stable Families provided intensive in home services to 31 families who were “at risk” for removal. Child Protection Services completed 25 investigations involving allegations of child abuse or neglect this quarter.

Community Research & Development

Community Research and Development resumed direction of the Community Finance Officer’s activities. During this quarter, community audits were initiated.

The **Elder Services** Department reorganized and expanded to include the Adult Protective Services (APS), Caregiver Support Program, the Social Security Assistance Program and Senior Services. In May, Senior Services hosted the Senior Games at the Claude Cox Omniplex with 213 elders attending. During June, Senior Service hosted the 2018 MCN Festival Senior Citizens’ Activities for the first time with 165 in attendance.

This quarter, the **Family Violence Prevention Program** (FVPP) experienced the highest number of Sexual Assault Nurse Exams (SANE) to date. Additionally, program staff worked with DOH/SANE Program staff to implement and begin providing domestic violence exams.

The FVPP sponsored a number of events and activities during the month of April for Sexual Assault Awareness Month, including a Survivor Panel.

The **Food Services** Elderly Nutrition Program (ENP) hosts two food shows a year, which allows the elders to “taste test” a variety of foods and make selections as to those they would like served at the Elderly Nutrition Centers. The Food Distribution Program was able to donate products, due to a distributor error in packaging, to the MCN Head Start and Child Care programs along with the local community Homeless Shelter, Food Banks and Church.

The **Human Services** Department continues to assist MCN Citizens and other members of federally recognized tribes with our School Clothing, TANF and Social Services Programs. TANF received notice that the FY2017 Work Participation Rate was 70.9%, which exceeds our negotiated rate of 35%. Also, TANF’s amended plan received approval allowing the program to begin using EBT cards. The Energy Cooling Season started May 1 and has assisted nearly 2,000 citizens and members of other federally recognized tribes.

The **Southern Regional Office** continues to provide access to services for our citizens and members of other federally recognized tribes in the southern area. One of these services is the Tribal Energy/LIHEAP program offered by the Human (Social) Services Program. Additional programs for this site include: Citizenship, Lighthouse, Family Violence Prevention, Tax Commission, Housing, Employment & Training and Transit. National Council is also available.

The **Tobacco Prevention** Program (TPP) served as a liaison between the MCNDH and the Oklahoma Hospital Association to set up an Interface System to the Oklahoma Quit Line that will streamline patient referrals. TPP performed community outreach by collaborating with Elderly Nutrition Services and the diabetes jump rope to engage in physical activity. TPP’s Baby & Me program conducted 18 visits with mothers during this quarter and had six mothers complete the program and continue to be tobacco free.

Women, Infant and Children (WIC) in April of 2018 the WIC Program welcomed USDA-Food and Nutrition Services (FNS), Southwest Regional Branch Director, Darrell Allen, for a visit and informal review of the program processes. The WIC Program has successfully launched the myWIC mobile application. WIC participated in the Week of the Young Child.

The **Mvskoke Nation Youth Services (MNYS)** program supported the Mvskoke Nation Youth Council (MNYC) in coordinating the Veterans Breakfast, a gardening project and various fundraising efforts over the last quarter. The MNYS program collaborated with the Behavioral Health program to host Creekchella a music festival to promote mental health wellness, and partnered with the Summer Youth program to offer Life Skills training over various soft skill topics like communication, positive relationships and critical thinking. The Youth Council had two college graduates and five high school graduates this year. The high school graduates earned almost \$1 million in scholarships.

DEPARTMENT OF EDUCATION, EMPLOYMENT, AND TRAINING –
Gregory Anderson, Secretary

2018 Strategic Plan First, Second and Third Quarter Goals

Below is a portion of the goals the Department of Education, Employment and Training (DET) places in the Strategic Plan:

1. Quarterly Professional Development for Program Managers – **Progress: The Oklahoma Center for Nonprofits continues to provide monthly sessions, funded by the TED grant, for professional development focusing on culturally appropriate leadership.**
2. Identify and contact alumni who utilized higher education services – **Progress: The department is attempting to work with several programs to develop a system for tracking and incentivizing students to remain in communication with DET.**
3. Provide Technical Assistance: Youth Services/NYCs – **Progress: Secretary of Education, Federal Programs Administrator and Special Projects Coordinator completed consultations through the quarter to discuss the needs of LEAs and help to form new ideas for impactful programming. Through the NYCP grant, our staff is assisting with Native Youth Council establishment in several sites.**
4. Work with partnering school districts to demonstrate the effectiveness of direct services in a College and Career Readiness programming model – **Progress: DET continues to partner with the State Department of Education through STEP and NYCP grants to build out tribal pathways for College and Career Readiness.**
5. Support State/Tribal Partnerships through Oklahoma Advisory Council on Indian Education (OACIE); Support Community Task Force; Standards Setting Committee; Indian Education Director Hiring Committee; State Department of Education (SDE) Consultation Handbook Committee and State Trade Expansion Grant Program (STEP) – **Progress: Department leadership continues to provide impactful advocacy on several boards, while also working directly with the State Department of Education to revise and codify a Consultation Policy.**
6. Revise/Distribute DET Directory and DET Websites – **Progress: DET is currently working internally to get updated information to put on the DET website.**
7. Contact College of Muscogee Nation and plan for any outreach which can be made at LEAs – **Progress: The department’s Special Projects Coordinator continues to extend efforts regarding collaborative funding opportunities and met with CMN grant coordinator.**
8. Create system for tracking current participants’ post-graduation – **Progress: DET is attempting to work with several programs to develop a system for tracking and motivating students to remain in communication with DET. (Connected to Goal 2).**
9. Utilize program to build strong relationships with LEAs – **Progress: DET was recently awarded a USDA Farm to School grant, which will be facilitated in conjunction with Henryetta Public Schools. DET continues to look for opportunities to connect with LEAs.**
10. Locate language speakers to work on project – **Progress: The focus on Language Revitalization has shifted away from Rosetta Stone and the department is currently preparing a contract to build a language curriculum. DET is utilizing our internal language staff and an outside linguist.**

Accomplishments

- Consultations were performed with 34 LEAs; A linguist was identified and is being contracted to complete a language project; Farm to School grant was awarded; OK Center Training continues to grow manager skills and STEP Collaborative Thinking Event brought together several tribes with STEP grants to discuss best practices.

Education Development and Administration Program (EDAP)

EDAP has been created to build capacity of DET to advance tribal sovereignty through the following educational guidance initiatives:

The State/Tribal Education Partnership (STEP) Project

Muscogee Traveling Scholastic Trunk has all items purchased. Teacher Guide including artifact information and lesson plans are being created now through help with mentor teachers. The ***STEP Collaboration Event*** was held at Riverspirit on June 21-22, 2018.

Native Youth Community Project (NYCP)

Now fully staffed, NYCP strengthened relationships with MCN Indian Communities and built rapport with administration and staff at each LEA community; Enrolled 25 students in NYCP program; Developed menu of P.A.C.E. programming (Native C/C readiness model) options for students to participate through multiple platforms;

The Tribal Education Department (TED) continues to provide high quality and targeted professional development for program managers, along with several other capacity building measures for the department as a whole.

Employment & Training Administration

2018 Strategic Plan First, Second and Third Quarter Goals

1. Provide a detailed Individualized Employability Plan for each client - **Currently in progress and will continue throughout the fourth quarter.**
2. Attend career fairs and conduct job fairs for businesses or organizations. Promote program services to businesses and organizations on benefits of utilizing tribal services – **Currently in progress and will continue throughout the fourth quarter.**
3. Increase resources made available to clients needing assistance with resumes, job search and computer training – **Progress: Providing resource material to assist with job search, developed workshops to enhance client skills. Will continue throughout fourth quarter.**
4. Summer Youth participants will be provided the opportunity to attend career exploration and leadership camps to provide college and career readiness exposure. – **Progress: Planning phase is complete as of May 2018.**
5. Provide workshops on ACT Prep, Financial Literacy and Scholarship opportunities to Summer Youth. – **Progress: Planning phase is complete.**

Accomplishments

- Employment and Training assisted 1,075 clients with direct program services and referred 140 clients to MCN programs and other agencies; Partnership with Tinker Federal Credit Union to provide financial literacy workshops for 454 Summer Youth participants was completed in June 2018. Conducted 12 outreach at local public schools, career fairs and institutions.

Higher Education

2018 Strategic Plan First, Second and Third Quarter Goals

1. Partnering with higher education institutions and organizations to provide training on financial aid, FAFSA, college application process, etc. – **Completed: Higher Education staff participated in financial aid “101” training.**
2. Build the Toknawv Vhecetv (“To Take Care of Money”) budget worksheets to include additional narrative through research. – **Progress: The program spoke with Youth Workers about education and financial literacy “Plan Your Work, Work Your Plan”.**

3. Increase financial literacy for students. Build the Toknawv Vhecetv budget worksheets to include additional narrative about reaching and using all resources available. – **Progress: The financial piece was included in the “The Road to Higher Education” series. The third phase is to begin creating worksheets and workshops.**
4. Work with festival committee to create and implement a Festival Scholars Forum, continue Student Outreach and Resource Day – **Completed: Higher Education hosted the 1st Annual Festival Scholars Forum.**

Accomplishments

- The Department of Higher Education hosted the 1st Annual Festival Scholars Forum on June 21, 2018.

Vocational Rehabilitation Program

2018 Strategic Plan First, Second and Third Quarter Goals

1. Process a minimum of 91 new applicants that will result in the development of a plan of employment – **Progress: The program processed a total of 14.**
2. Develop a minimum of 45 individual Plans for Employment, which will lead to successful employment outcomes or Status 26 closures – **Progress: The program developed a total of four Individual Plans for Employment (IPEs).**
3. Achieve a minimum of 24 successful employment outcomes - **Progress: The program achieved a total of nine successful employment outcomes.**
4. Present information on the program to two rural school districts and 10 communities within the tribal service area as outreach to American Indians with disabilities – **Completed: A total of two school presentations and three community outreach presentations were made during the third quarter.**

Accomplishments

Vocational Rehab received a total of 56 referrals for service. These referrals resulted in a total of 14 applications. The MCN-VR counselor carried a total of 147 active cases in the third quarter. To date, the MCN-VR program has achieved 59% of targeted program goals in applications, 24% in Individual Plans for Employment (IPE) and 62.5% in successful employment outcomes (Status 26 closures). Also, the MCN-VR program has accomplished 400% of program goals in recruitment of potential clients, 150% of recruitment of transition clients from across the tribal service area and 110% of program goals in community outreach.

Head Start Program

2018 Strategic Plan First, Second and Third Quarter Goals

1. Increase child attendance by providing reliable transportation to and from school, field trips and school activities – **Progress: Fiscal year 2017-2018, the attendance level has increased by 1.53% or a total percentage of 94.16%.**

Accomplishments

Head Start has purchased and installed new playground equipment at the Eufaula, Okmulgee, Tulsa and Wetumka Head Start Centers. New shaded structures have been purchased and installed at the Checotah, Eufaula, Okmulgee, Tulsa and Wetumka Head Start centers.

Scholarship Foundation Program

2018 Strategic Plan First, Second and Third Quarter Goals

1. Sustain a data base of restricted and non-restricted donors – **Progress: The Foundation Program has 72 Workplace Giving Donors.**

2. Develop a SWOT (Strengths, Weaknesses, Opportunities and Threats) survey to its members, donors and scholarship recipients – **Progress: The Foundation provides a survey for review of the program.**
3. Record every donation to the Foundation Program – **Progress: The Foundation continues to record each and every donation through the scholarship fund.**

Accomplishments

The Foundation raised \$7,245.34 to support the Foundation’s scholarship fund.

Eufaula Dormitory

2018 Strategic Plan First, Second and Third Quarter Goals

1. Complete planned repairs/renovations and meet safety and environmental compliance regulations by replacing the south parking lot, renovate the north parking lot and renovate the recreation area including the installation of a new playground – **Progress: Renovations to the north lot are complete. Bids are being accepted for the south lot replacement.**
2. Increase academic success by recruiting and retaining effective tutors. – **Progress: To retain and recruit qualified and effective tutors the hourly wage will be increased two dollars to be commensurate with the public school’s tutoring program.**

Accomplishments

The spring semester was successful with 100% of the students passing every class the last nine weeks. Six out of six seniors graduated. The target retention rate was achieved with 75% of the students completing the program.

Johnson O’Malley Program

2018 Strategic Plan Third Quarter Goals

1. Provide JOM handbook and technical assistance to school personnel and parent committees – **Progress: Technical assistance was provided to school personnel and parent committee members.**
2. Provide an annual monitoring of all 45 school sites to ensure all programs are complying with federal regulations and MCN policies – **Progress: Required Documents for compliance have been received by all 45 JOM school programs for FY-18 and FY-19.**
3. Hold monthly meetings to discuss all aspects in planning for the annual Challenge Bowl Competition – **Progress: Meetings were held in May and June. 2018 evaluations were reviewed and discussed.**
4. (Challenge Bowl) Prepare study guides, language DVD’s and competition questions – **Progress: Competition protocols have been updated. Study guides are being updated by sub-committee members.**
5. Field Specialist will promote Academic Incentive Scholarship award to eligible Creek students – **Progress: Sixteen applicants were selected to receive a \$500.00 Academic Incentive Scholarship award.**
6. Field Specialist will promote Advanced Placement testing fees payment to eligible Creek students inside/outside tribal boundaries – **Progress: Advanced Placement test fee applications were received from 65 students from 22 schools requesting payment for 123 test fees.**

Accomplishments

JOM Manager and staff were volunteers at the National Johnson-O’Malley Conference. The manager and staff also attended nine end of the year banquets, one cultural day event and three Indian Education Parent Committee meetings.

Euchee Language Department

2018 Strategic Plan First, Second and Third Quarter Goals

1. Use passenger vans to transport students to program site to teach the language – **Progress: Using three vehicles to transport students from five area schools to the ELLC.**
2. Bring elders together with students for games, songs and storytelling – **Progress: Mrs. Maxine Barnett working as Euchee Language Consultant to the program.**
3. Develop a curriculum plan that follows Euchee culture, as it pertains to everyday life – **Progress: Ten of the eleven units of material have been developed.**
4. Have a Euchee Language Showcase where the ELLC students can demonstrate their knowledge of the Euchee Language. Invite MCN Officials, Euchee Elders and parents of students – **Progress: The Euchee Language Knowledge Showcase was held on May 16, 2018, by the students of the ELLC.**

Accomplishments

The program had 33 students enrolled and an average of 20-25 students per day.

Mvskoke Language Program (MLP)

2018 Strategic Plan First, Second and Third Quarter Goals

1. Accept proposals for curriculum modification - **Progress: The program has involved the DET Administrator and Coordinators.**
2. Involvement of Youth – **Progress: At the conclusion of the program’s yearly Immersion Camp, MLP obtained Youth suggestions from former camp attendees on how to better our future camps regarding lessons and improving media resources.**
3. Audio Recordings of Everyday Living, having available the Muscogee Creek Bible - **Progress: Seven conversational phrases have been composed, edited and available for distribution. An audio version of the Muscogee (Creek) Bible with verses Maro (Matthew) 1-28 through Cane (John) Chapter 1-21 are also available on audio format.**
4. Make available Mvskoke Bible Matthew through Revelation in MS Word format - **Progress: In progress with ten books previewed & edited out of 26 books.**
5. Make available CD, DVD of Mvskoke Hymns - **Progress: There are currently two CD’s collectively and 26 Mvskoke Hymns available for no cost distribution.**

Accomplishments

The Mvskoke Language continues 3 days per week teaching the adult class.

Reintegration Program (RIP)

2018 Strategic Plan First, Second and Third Quarter Goals

1. Develop education opportunities in the areas of nutrition, relationships and life skills – **Progress: RIP will continue life skills training and GED classes (weekly) and Testimony Life Discussion class (weekly).**
2. Work with agencies to train and employ 25% of clients – **Progress: Currently, RIP has employed 61% of clients through MCN Employment & Training career readiness program and various agencies.**
3. Provide funding and transportation for treatments and medical appointments – **Progress: RIP staff will continue funding for transportation and medical appointments through our Alcohol and Justice Grant.**
4. Provide onsite legal evaluations by a board certified attorney and legal representation – **Progress: Currently, the program utilizes Legal Aide Services and one attorney.**

Accomplishments

RIP received 53 cases: 34 male, 19 female. None have juvenile records.

DEPARTMENT OF INTERIOR AFFAIRS

Ben Chaney, Secretary

Cultural Preservation Department

2018 Strategic Plan First, Second and Third Quarter Goals

1. Update department policy and procedures and get council approval – **In Progress - Planning revisions.**
2. Strive to complete 75% of all Section 106 reviews within the 30-day review period – **In Progress - 1,083 projects reviewed this quarter.**
3. Finalize three NAGPRA cases and complete reburial – **Completed - Three NAGPRA reburials located in in Florida, Georgia and Tennessee.**
4. Coordinate and plan logistics of hosting the To Bridge a Gap Meeting – **Completed - Hosted the 17th Annual To Bridge A Gap meeting.**
5. Conduct archaeological surveys on tribal lands to protect cultural resources, completing one to two surveys per quarter – **Completed – Six areas surveyed.**
6. Update archive inventory and seek new additions to the library/archives – **In Progress - The archive inventory will be summarized and updated. New books added monthly.**
7. Decrease the number of pending Cemetery Restoration Program applications by 50% - **In Progress - 33 applications/jobs completed this year, 13 this quarter.**
8. Develop educational presentation for elementary school cultural outreach programs – **In Progress – Bookmarks and Mvskoke history and language handouts developed for educational outreach.**

Accomplishments:

Quarterly Statistics

Projects	3rd Qtr. FY 18	3rd Qtr. FY 18
Federal face-to-face consultations	10	Cultural Outreach 7
Section 106 Project Review	1083	Genealogy Requests 59
Active NAGPRA Cases	15	Tribal Resolutions/Legislation 1
NAGPRA Reburials	2	Federal Agreements 0
Archeological Surveys	6	Conferences/Meetings 9
Cemetery Clean-up/fencing	13	Trainings Attended 2
Cemetery Recordation Report	1	Tower Construction (TCNS) 367

Risk Management Office

2018 Strategic Plan First, Second and Third Quarter Goals

1. Receive and process insurance claims using Laserfische program – **In Progress**
2. Choose a central location to house all three programs – **In Progress**

Accomplishments

Emergency Management - 197 Emergency Management items conducted; 23 insurance claims filed and completed; 13 claims opened and 6 closed.

Arbor Care Services (ACS) – 35 emergency debris clean up events were accomplished with 296 work orders and 119 of those completed at 100%.

Federal Roads Department

2018 Strategic Plan First, Second and Third Quarter Goals

1. Purchase two new compressed natural gas transit buses using Federal Transit Administration funding to increase and modernize Transit fleet. – **In Progress - Purchase order in place to purchase two bi-fuel buses in lieu of CNG, due to lack of commercial availability of CNG buses, after receiving permission from FTA. Awaiting delivery.**
2. Construct Transit Maintenance Facility using \$700,000 Federal Transit Administration grant funding to increase efficiency of Transit Department and serve as tornado shelter for Gun Club West facilities. – **Bids have been opened and a contractor has been selected.**
3. Construct addition to Transit Building to accommodate increased staff and provide tornado shelter. – **In Progress - Plans have been completed and we are filing a FTA grant application for money to build it.**
4. Hold weekly Tailgate Safety Meetings to improve safety of Force Account Crew and decrease time lost due to accidents. – **In Progress - Attending safety meetings.**

Accomplishments:

- Completed work on Cromwell Community Center parking lot; Road Maintenance completed – Iron Post Road and Micawber Road; and Work under construction – Duck Creek Community Smoke Shop, Loop 56 Highway and Mission Street, Maintenance Facility Building, MCN College Walking Trail, Oneta Road, Road Maintenance 2017 City Streets in Morris, Road Maintenance 2018 Rogers, Wagoner and Muskogee Counties, Wainwright I and Wainwright II.

Transit Department

	Transported	Miles Traveled	Trips	Groups
• Okmulgee Office	40,565	87,585		
• Wetumka Office	2,010	14,577		
• Long Range	653	11,577	20	7

Realty Trust Services

2018 Strategic Plan First, Second and Third Quarter Goals

1. Continuing cross training whole staff to be more helpful of tribal citizens - **In Progress**

Accomplishments

- Fountain Head property placed into Trust Status; and
- Eufaula Low Rent property placed into Trust Status.

District Court Probates	1	Inventories for Restricted Property	51
BIA Approved Leases	12 (\$2,931)	Appraisals Completed	13
On-Site Inspections	136	TSR's for Lease/Row/Mineral	174
Trust Probate	3 (\$92,744.51)	Address for Verifications for prog.	40
Quiet Title Suits	16	PVP Searches and Print Out	350
Approved Rights-Of-Ways	0	Surveys out for bid	5
Quiet Title	0	Surveys in-house	7
Notarized Documents	62	Proof of Death and Heirship	139

Tribal Driveways Department

2018 Strategic Plan Third Quarter Goals

1. Acquire and implement a software program that will give us the ability to be paperless – **In Progress - Working with GIS department.**
2. Improve employee safety; communication and skill sets through trainings – **In Progress - Physicals are in the process for the department employees with CDL'S.**

Accomplishments:

Completed Applications	30	Total Loads of Gravel	144
Applications on File	93	Gravel Expenditures	\$43,283.04
Applications Inspected	45	Tin Horn Expenditures	\$3,210.60
Ceremonial Grounds Completed	0	Cement Completed	1
Cemetery's Completed	5	Cement Expenditures	\$181,438.00
Burial Openings	21		

Tribal Construction Department

2018 Strategic Plan First, Second and Third Quarter Goals

1. Expand our staff to encompass specialists in all disciplines – **In Progress - Extensive budget prepared and submitted for review and submission to National Council.**
2. Develop project schedule showing sequence of disciplines and approximate dates – **In Progress - All active projects are being tracked through proper sequences.**
3. Director to verify that sufficient oversight is accomplished on all projects and represent MCN at all owner meetings – **In Progress - Director has made it a priority to be involved in all projects and making regular site visits.**
4. Identify criteria for recommending new vs. renovation of community buildings – **In Progress - Code Enforcement Officer reviews code deficiencies and Director and Sr. Project Manager will perform a construction analysis to see if the structure qualifies for a demo or renovation.**

Accomplishments:

- Have assigned project manager for each project, which may include design assistance and/or provide bridging documents to ensure plan sets are reviewed by individual disciplines. The addition of a new drafter is also managing projects; Came up with a proto-type of new Community Centers; Have improved on developing scopes of work based on design, which reduces change orders; closer working relationship with the Department of Health and acted as the Construction Manager on the Okmulgee Hospital-Hope Ward Renovation; and for the first time we have a working relationship with Gaming and will be serving as Construction Manager for One Fire Casino renovation.

Completed Construction Projects

Sapulpa McDonalds Property Renovation; Texanna Road Smoke Shop-Checotah; Hanna waterline extension; Exterior patch, seal, and exterior paint of Education & Training building; Rebuild ditches in front of Omniplex; Child Care roof replacement; Generator installation at Okmulgee Head Start; Oklahoma City Community Center interior ceilings; roof replacement at School Clothing building; and roof replacement at Dustin Community Center.

Agri-Business Department

2018 Strategic Plan Third Quarter Goals

1. Improve genetic makeup of cowherd – **Completed - Bulls have been purchased and put out with cows that excel in multiple carcass and maternal trait EPDs. All open cows have been culled.**
2. Reduce annual input costs by 15% by streamlining range management/feedstuffs – **Completed - Hanna Farms is completely planted in high-tonnage forage to be harvested twice this summer.**
3. Implement Hoop Houses at Hanna Farms – **In Progress - NRCS office is in the ranking phase of this application.**
4. Identify and purchase feral swine trapping systems – **In Progress - Grant with State of Oklahoma is submitted for remote-trigger trap gates.**
5. Assess MCN idle lands for feasibility of nature conservancies, public hiking and biking trails – **In Progress - GIS Department developing maps to better evaluate properties.**

Accomplishments:

- Purchased five high-quality bulls with excellent maternal and carcass trait EPDs to increase the quality of replacement females and the pounds of beef weaned from our cow herd. Two of the bulls are Brangus and three are Charolais.
- The Muscogee (Creek) Nation Ag Youth Program received an additional appropriation from National Council due to the increased demand of youth services.
- Hanna Farms is completely planted in forage for the first time in many years, has been sprayed and fertilized and the crop looks very good. Each crop is expected to yield two cuttings with fertilizer application.
- The ranch in Dustin has been accepted for an NRCS EQIP Grant, which will provide match funds for conservation-minded improvements to the ranch such as pond and waterway fencing, soil conservation and expanded livestock water systems.

Agribusiness Revenues

FY 2018 Subtotal—\$164,519.73

Calf Sales—\$117,562.02

Bulls Sales—\$11,284.76

Cow Sales—\$16,218.32

Hay Sales—\$15,810.00

Produce Sales—\$3,644.63

Oil & Gas Quartlery Revenues

1-31-2018 to 4-30-2018 -- \$5,915.76

Storm Shelter Program:

The program has added some preference points for elders 75 and older, those that own a mobile home and for those who are caregivers of an elder or a child with disabilities.

Cultural Center & Archives Department

2018 Strategic Plan Third Quarter Goals

1. Rewrite operating policy and procedures tailored to the Redstick Gallery – **In Progress - First draft of store policy is complete.**
2. Search for funding opportunities for the Council House Visitor Center - **In Progress**

Accomplishments:

- Cultural Center & Archives hosted the 2nd Annual Youth Art Competition during the Festival. We had 42 entries in a variety of formats.

- There were 1,416 visitors to the Redstick Gallery in the third quarter, which is up 121 percent from the second quarter.

Office of Environmental Services

2018 Strategic Plan Third Quarter Goals

1. Conduct eight educational outreach events to youth, two per quarter – **In Progress - Recycling Center participated in the Okmulgee Conservation District Kiddie Lake Youth Education Event.**
2. Complete 12 dumpster drop offs and pickups, three per quarter – **In Progress - Dumpster service provided for Muddy Water Ground, Alabama Ground, Yuchi Drive-Okmulgee, Southern Villa Mobile Home Park and MCN Festival 2018.**
3. Support recycling efforts for ten organizations or businesses per month – **In Progress - Weekly route established for approximately 15 local businesses in our jurisdiction.**

Accomplishments

Environmental NAHASDA Projects

Rehabs	20	Elderly Subsidy Program	1
Acquisitions	10	Environmental Update	373
Mortgage	3	Mold Testing	2
Homebuyers Education	2	Meth Testing	7
Rental Assistance	85	HUD-Vash	2
New Construction	3	Clearance Maps	3

MCN Recycling Center

Cardboard	34,443	E-Waste	8363	Plastic #1	227
Paper	8304	Aluminum	55	Plastic #2	148
Mix paper	5609	Paper Bale	2327		

Geospatial Department

2018 Strategic Plan First, Second Quarter and Third Quarter Goals

1. Develop a land/facility model that will allow the flow of information pertaining to this model to be tagged in a centralized system – **In Progress - Continues to work on and evaluate other models and working with various entities to complete/continually evaluating.**
2. Become more efficient with requests both internally and externally. Evaluate current request process and improve on both the internal and external workflow to better serve other departments – **In Progress - Continue to explore options and evaluate various tools.**
3. Ensure the enterprise GIS is robust and able to handle current and future growth; plan of expansion and how departments are integrated into GIS – **In Progress - Evaluate the Azure Cloud services and have met with Microsoft representatives.**
4. Evaluate current and future developments; fact sheets about the various applications – **In Progress - Fact sheets have been developed and currently available.**
5. Develop and store inventory of the illegal Open Dump data within the MCN – **In Progress - Demo version is still being worked on and near completion.**

Accomplishments:

Maps Produced – 73; Assisted MCN Departments – 37; Short/Long Term Projects – 49; Technical Assistance – 33; and Brownfields Sites Updated – 3.

DEPARTMENT OF COMMERCE – Elijah McIntosh, Secretary of the Nation & Commerce

1. Coordinate with the Summer Youth Program to again provide financial literacy training to participants. – **Summer Youth participant training started in the third quarter.**
2. Summer Youth Program – Hold another financial literacy day so that it starts to become a regular event. - **Completed on June 15, 2018. Total number of attendees was 315.**
3. Summer Youth Program – Improve and expand the financial literacy modules offered to students. Offer rewards for completion of the financial literacy modules. – **National Council passed legislation to provide funding. New financial literacy modules created.**

Accomplishments

- The Office filed three new businesses and recertified 25 businesses as active.

Office of Self-Governance

1. Provide legislative, policy legislation and policy analysis to support the Nation’s goals and to respond to federal departments or agency action. – **The Office actively tracked and responded to the Fiscal Year 2018 U.S. appropriations process, Congressional Requests for two hearings and Indian Health Service Contract Support Cost Policy Changes.**
2. Evaluate the annual allocation and distribution of BIA funds between the Muscogee (Creek) Nation departments and programs. – **Assisted several Self-Governance funded programs in developing their annual budget and working on providing full analysis of distribution.**

Accomplishments

- The Self-Governance Office assisted in negotiating and submitting the final Department of Health Self-Governance Funding Agreement.

Planning & Grants

1. Revise the funding application, notification and submission policy and process. – **Completed. New forms associated with the new policy distributed.**
2. Identify 80 funding opportunities, evaluate capacity and feasibility of 65, and submit 40 grant applications in FY18. – **In Progress. Grants evaluated 23 Notice of Funding Opportunities for application. Completed 10 new applications and three continuation applications for a total of \$9,668,951 for FY19.**
3. Complete program management and compliance review for 50% of the grant funded programs. – **Performed programmatic and administrative reviews for 25% of the grant funded programs across three departments. These reviews resulted in program budget modifications, agency notifications for change in personnel and changes in scope when necessary.**

Accomplishments

- Nine awards received for a total of \$2,971,394.29.

Contracting and Employment Support (CESO)

1. Provide training on the new law and procedures to all MCN Departments – **Training has been developed. First training was to Cabinet Members.**
2. Set up an online management system to enable CESO to enter and track four key components: certified employers, applicants, job bank and projects - **Job applicants added directly into system. All projects in system. Reporting component in progress.**
3. Add key information to MCN website: employer list, RFP list, Employer Certification Application, Job Seeker Application and Support Services Application – **Delayed due to external factor outside of CESO control. Will continue to pursue.**
4. Increase number of certified vendors - **Certified 11 new vendors.**
5. Increase number of open positions in job bank – **In progress as program is developing relationships with employers and job force programs to increase opportunities.**

Accomplishments

- Total of 214 certified vendors, 76 are owned by citizens.
- Assisted 12 citizens with work/education related expenses.
- Continued relationship with MCN Employment & Training to share client information. The E&T department has begun providing CESO applications to clients.

Mvskoke Loan Fund (MLF)

1. Secure services of consultant and attorney in attempt to force collections of delinquent loan accounts – **Hired Shannon Prescott with McKenna & Prescott PLLC as MLF attorney.**
2. Improve loan underwriting – **Two officers completed training from the American Banking Association on Commercial Lending and Underwriting.**
3. Better market MLF services to reach qualified borrowers within Mvskoke Loan Fund target market – **Website purchased March 2018 for MLF is www.MvskokeLoanFund.org; and networking cross-promotion with MCN Office of Public Relations and regional/national CDFI organizations.**
4. Expand partnerships with other Native CDFIs and financial lenders –**Partnered with ONABEN for training and curriculum for Business Boot Camps-Indianpreneurship; and partnered with REI of Oklahoma for Business Boot Camp Training sessions.**

Accomplishments

- The loan portfolio has 36 loans totaling \$722,827.58. The loan fund has \$60,000 available for lending at this time.

DEPARTMENT OF HOUSING – Sam Whitlow, Secretary of Housing

2018 Strategic Plan Third Quarter Goals

1. Analyze and prepare needs reports based on NAHASDA waiting list and housing choice profiles - **There are 521 applicants on the waiting list for homeownership in the third quarter. This is an on-going activity as development progress.**
2. Purchase 40 sites/lots for new construction in areas identified by housing needs report – **There are currently five properties under contract to purchase and to build up to 12 homes on. To date, there were four sites purchased and four new constructed homes.**
3. Purchase 22 acquisition homes built within the last ten years - **Thirteen acquisition homes were purchased during the third quarter.**
4. Address NAHASDA waiting list by identifying income eligible participants for the Down Payment Program based on private financing - **The Down Payment and Closing Cost Program identified eligible participants from the NAHASDA waiting list and has assisted five Muscogee (Creek) families.**
5. Work with the National Council to raise the housing ceiling from \$150,000 to \$180,000 - **NCA 18-001 was approved, which increased the contracts for day-to-day operations to \$170,000. This goal has been completed.**
6. Maintain 24-hour video surveillance for crime prevention - **Surveillance cameras are at the Okmulgee, Okemah, Eufaula and Checotah rental sites and are monitored 24 hours.**
7. Develop tenant education activities and make resources available at each site - **Each rental site provides tenant education through move-ins.**
8. Identify funding sources to meet educational needs of participants - **Sources have been identified. Down Payment and Closing provided 25 households with homebuyer education. The Homeownership Program provided 18 participants with Homebuyer Education.**
9. Partner with Tribal Planning to search for additional housing funds - **Housing is working with Tribal Planning to identify grants that are available for Housing.**
10. Develop staff for quality customer service, NAHASDA requirements, HUD regulations and other homebuyer educational topics - **Employees will attend training for HUD regulations, NAHASDA requirements and homebuyer education certification.**

Accomplishments

- The Admissions Department has provided rental assistance to 21 homeless veterans through the HUD-VASH program. The Elderly Subsidy Program addressed the needs of elders on fixed income and provided rental assistance to 41 elders. The Minor Repair of privately owned homes has issued 224 work orders. Housing Management processed 214 re-certifications, eight move-ins, 580 inspections, and 13 units were conveyed. The Community Shield Program has three new participants and processed 39 claims. Contract Services processed five rehabilitation contracts and 56 work agreements. Construction Services received 59 work orders. Force Account processed 368 work orders. Rental Properties have 317 units and 279 are occupied and 38 are vacant. During the third quarter, 30 annual inspections, 54 re-certifications, and 184 work orders completed. The Elderly Rental has 54 units with 51 occupied, three vacant, two move-ins and two move-outs.

PUBLIC RELATIONS – Neely Tsoodle, Manager

Consistent with the mission of the Office of Public Relations, “To Project a Positive Image of the Muscogee (Creek) Nation”, our staff has facilitated numerous projects and activities in the past quarter to that purpose.

- Calculated 251,185 hits during this quarter on the Nation’s website, www.mcn-nsn.gov. The top web pages visited included: Home page, Employment, Undergrad Grants and Higher Education.
- For the Public Relations Facebook page, in addition to the United States, the top countries reached during this quarter were Canada and Germany. The top reached was June 19 with 20,000 people. The most viewed video was of Festival Stomp dance with a total of 4,672 views.
- Developed, redesigned and launched a new website for the Muscogee (Creek) Nation National Council.
- Created and distributed news releases/articles for a number of topics including: Mvskoke Nation Youth Council Awards, MCN lawsuit against Indian Health Service, UNITY 25 Under 25, Mvskoke Loan Fund Business Boot Camp Series Part 3 and 4, MCN Living Legends Honorees, Miss and Jr. Miss MCN Pageant, Official opening of Okemah Creek Nation Community Hospital, MCN National Council website launch, Creekchella, MCN signing Fountainhead land into trust, MCN Agriculture Youth Manager receives award, MCN Family Violence Prevention Program Director receives award, River Spirit Casino Resort hosted National Johnson O’Malley Association Conference, MCN lawsuit against opioid manufacturers, MCN stance on teacher walkout.
- Developed and produced 13 “live” radio segments of Information from the Nation on a number of diverse topics on the Brew AM 1240/Okmulgee radio station.
- Produced and mass distributed seven newsletters with an additional 114 new subscribers.
- Provided photography and videography for important events: Week of the Young Child, Sexual Assault Panel, College of the Muscogee Nation Graduation, MCN Veteran’s Breakfast, Creekchella, Okemah Community Hospital Grand Opening, Bridge a Gap and Lighthouse Safety Camp.
- Planned, coordinated and provided media coverage for the 2018 MCN Princess Pageant.
- Worked with the Tribal Administrator’s office and Second Chief’s office to plan, coordinate and provide media coverage including created the narratives as well as design the programs for the Living Legends Ceremony.
- PR shot, edited and produced three thirty-second commercials for multiple news outlets.
- Shot, edited and produced 20 video special presentations, promotional videos and PSA’s for our YouTube channel and Facebook Page.
- Designed a 70-page booklet for the IHS Area Director’s Awards Ceremony.
- Provided media coverage including videography, photography and live radio broadcasts for the 2018 Mvskoke Nation Festival.
- Continued to work in conjunction with other MCN departments for internal and external promotions for event preparation, including media assistance and support.
- Public Relations continued to monitor and update the Nation’s website, the Department of Health’s website, the National Council website and marquee, as well as update continuous radio and television commercial segments.

The Office of Public Relations strives to continue to provide a positive image of the Nation in all aspects of tribal government through media, advertising, sponsorships and partnership opportunities with outside entities across Oklahoma.

TOURISM AND RECREATION DEPARTMENT – Kyle Lee, Director

2018 Strategic Plan Goals for Third Quarter

Tourism and Recreation placed the following goals in the Strategic Plan:

1. Work with community partners to obtain Muscogee Nation Festival sponsorships. **Completed: Obtained \$55,000 in sponsorships, which more than doubled last year's number.**
2. Create monthly and quarterly fitness programs with goals to be met for rewarding active tribal members. **Progress: Completed Creek Fit Challenge. Other programs are on hold until work is completed in Mvskoke Dome this fall.**
3. Develop new look and advertising campaign for Fountainhead Creek Golf Course. **Progress: New logo has been developed and will launch with new campaign once course reopens this fall.**
4. Create new website for Fountainhead Creek Golf Course. **Progress: Working with vendor on launching new site.**
5. RFP for new Fountainhead Creek Golf Course Clubhouse: **Cancelled: Working on repairing current clubhouse before course reopens.**
6. Hire new General Manager at Fountainhead Creek Golf Course: **Completed: New General Manager, Jimmy Saenz, began work this quarter as the new GM.**

Accomplishments

The department continues to market all Muscogee (Creek) Nation entities and is currently finishing updating the *Guide to the Mvskoke Nation* for 2018. Four new tourism billboards have gone up along Highway 75 between Henryetta and Tulsa to promote the new “Memory Makers” campaign.

The department remains an active partner in TravelOk.com, the Oklahoma Tourism & Recreation Department's Fulfillment Program and in welcome centers across the state of Oklahoma. Our *Mvskoke Guides* can be requested directly from Oklahoma Tourism and Recreation Department's website. An electronic version of the *Guide to the Mvskoke Nation* is available at the T&R Department's website, www.creektourism.com.

T&R continues to lease the Mvskoke Dome and other facilities at the Claude Cox Omniplex for community events and departmental programs while being the home of fitness programs such as Creek Fit and Walking Strong. During this quarter the Creek Fit Challenge took place. The top ten finishers lost a combined 206 pounds and 124 inches during the three-month challenge. Sales of supplements, energy drinks and other new items have been a big hit at the Mvskoke Dome this quarter. This fall the Mvskoke Dome will undergo renovations that include adding stadium seating and hardwood flooring.

The 44th Annual Muscogee Nation Festival was held during the month of June. Thousands of people once again flocked to Okmulgee for the annual festival. Entertainment performers this year included Craig Campbell, Wynonna & the Big Noise, Tonic and Everclear. A Scholars Forum was added to this year's Festival to highlight some of our higher education students and allow them a chance to present to tribal dignitaries.

Maintenance work continued at Fountainhead Creek Golf Course this quarter. The greens have been replaced and are growing in nicely. A new General Manager, Jimmy Saenz, began work this quarter at Fountainhead. The staff is preparing the course to reopen this fall.

ATHLETIC COMMISSION

The National Council adopted TR 17-044 that allowed the Nation to enter into a Boxing & Mixed Martial Arts Agreement with the Citizen Potawatomi Nation Athletic Commission for the regulation of combative sporting events until a new Muscogee (Creek) Nation Athletic Commissioner is properly nominated and approved.

INDEPENDENT STATUTORY EXECUTIVE AGENCIES

MVSKOKE MEDIA – Sterling Cosper, Mvskoke Media Manager

We continue to look at how to best market merchandise now offered through our storefront by using social media and our other Mvskoke Media outlets, along with promotion of other MM enterprises such as graphic and printing, advertising and media services.

The design team has helped us come up with the art for these ads along with graphics for the merchandise, like our new apparel launched ahead of this year's Festival promotional booth.

We have done research on the statistic and promotional tools offered by platforms like Facebook to optimize our audience reach metrics for potential advertisers as well as inform our own marketing.

Our staff won five Oklahoma Society of Professional Journalists and 11 Native American Journalists Association awards and we continue to pursue productive partnerships and involvement with other media organizations.

Cosper, along with Radio Specialist Gary Fife and Multimedia Producer Jason Salsman gave a presentation on tribal free press at Northeastern State University's annual Symposium on the American Indian and Cosper, Salsman and Managing Editor Jessica McBride are set to give another at the NAJA conference.

Mvskoke Creative, comprised of the graphic design, printing, marketing and business personnel have incorporated a new digital workflow system to keep them on the same page and for greater efficiency. We have also taken a look at expanding our business offerings by exploring new equipment for our graphics and printing.

We completed our Festival coverage with new staff and Summer Youth providing a fresh perspective on the usual scheduled events.

Our business team completed a promotional package for Tourism and Recreation for the event and worked in partnership with them for a giveaway that featured a hotel stay, backstage passes for the talent along with MCN Festival and MM merchandise. The marketing for this promotion hit record-setting Facebook metrics with a reach of over 48,000, 1,400 shares and over 1,100 likes/reactions.

We continue to focus on editorial training by taking offerings through the Poynter Institute of Journalism on fact-checking and conducting in-house trainings such as one on photography where staff worked in teams for a competition to gather stock images and video.

We have installed a security system to control access to our building and better assure staff and visitor safety.

We updated our board and internal governing policies to reflect changes in our structure and made functional change recommendations to the board for review and approval.

LIGHTHORSE ADMINISTRATION – Robert Hawkins, Lighthorse Police Chief

2018 Strategic Plan Third Quarter

Lighthorse placed the following goals in the Strategic Plan:

1. Prepare plans that can begin to be implemented if Murphy v Royal case is upheld - **This process is still on going.**
2. Research and review staffing levels to ensure department is right-sized - **The Lighthorse department is fully staffed at this time with 47 sworn full-time officers including the Lighthorse Chief and Lighthorse Deputy Chief, however the Communications Department is actively seeking and interviewing for three Communications Officers.**
3. Recruit new Lighthorse Explorers members - **The Lighthorse Explorers Department is currently taking and reviewing applications for new recruits.**

Accomplishments

- The Lighthorse Department has continued education with law enforcement sponsored programs. The department has 980 training hours including in-house and agency wide trainings.
- The Records Department has reported 1,958 Calls for Service. There were 174 arrests, 53 citations and 463 incident calls.
- Communications Department: Dispatchers have reported 1,950 complaint calls for the last three months and have 84 hours of in-service training.
- Criminal Investigations: Criminal Investigations has had approximately 58 cases to investigate this quarter. The division has performed more than 200 hours for continuing education and assisted in several communities such as case assists.
- K-9 Division: The Division has performed a total of 352 hours continuing education and assisted other law enforcement agencies with a total of 22 call outs, canine assists and after hour call outs for multiple agencies within the Muscogee (Creek) Nation boundaries. The Division assisted 15 local school administrators in sniff clearing lockers and parking lots; some were repeated during this quarter. The Division has held 13 public relation canine demonstrations and 11 patrol school trainings.
- Explorers: The Explorers assisted with the MCN Festival, posted colors, Lighthorse's first summer safety camp and with the elderly at local churches. The program has added two new members bringing the total to 12 active members.
- Game Ranger: The Game Ranger has assisted Oklahoma Drug Takeback (OBN), completed mandatory Domestic training and attended four R.I.C.C (Regional Information) meetings and A-One Gang Investigation Conference. The Game Ranger has reported three calls for service and 32 field contacts.

OFFICE OF TAX COMMISSION – Jennifer Langley, Office Manager

2018 Strategic Plan Third Quarter Goals

Office of Tax Commission placed the following goals in the Strategic Plan:

1. Increase Revenue to \$9.5 million in 2018 – **Actual Revenue collected \$6,888,355 for three quarters.**
2. Work on ways to increase fees within Motor Vehicle Department –**Preliminary plans for fair fee changes.**
3. Decrease Tax Commission Department spending by 5% (\$32,000) in 2018 – **No significant change.**
4. Continuously work toward better compacts – **Work with State House and Senate on “Ball & Dice” legislation.**
5. Collaborate more with other tribes to expand our visibility and influence – **Working with other tribes for new Oklahoma Inter-Tribal Tax Alliance.**

Accomplishments

To Date Net \$483,663 increase in taxes collected third quarter of 2018 as compared to 2017 third quarter.

	Liq/Beer	Sales Tax	Motor Vehicle	Tobacco
3rd Qtr 18	\$424,370	\$1,403,349	\$1,753,747	\$1,705,571
3rd Qtr 17	\$282,175	\$1,042,281	\$1,741,957	\$1,736,961
	\$142,195 +	\$361,068 +	\$11,790 +	\$31,390 -

Tax Commission	
Motor Vehicle Taxes	\$1,753,747.12
Sales Tax/Resort Fees*	\$1,578,767.79
Alcohol Taxes*	\$477,416.25
Sales License Fees	\$3,670.00
Tobacco License Fees	\$5,100.00
Tobacco Taxes*	\$1,949,224.46
Motor Fuel Taxes*	\$1,601,317.99

Annual Taxes Collected*: \$8,307,474.46

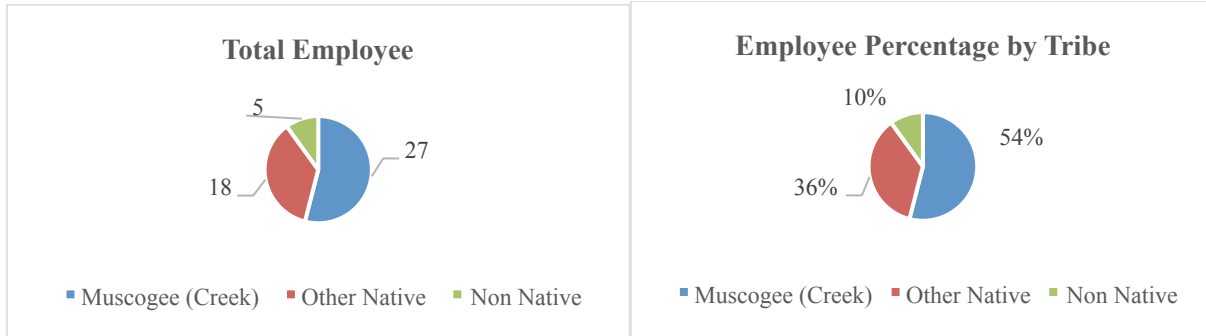
Annual Taxes Collected is an estimated amount to include June. Tribal Taxes are due the 20th day of the month following sales. Tribal Sales Taxes includes Resort Fees. This also includes Tribal Tobacco Taxes.

* Is estimated for month of June

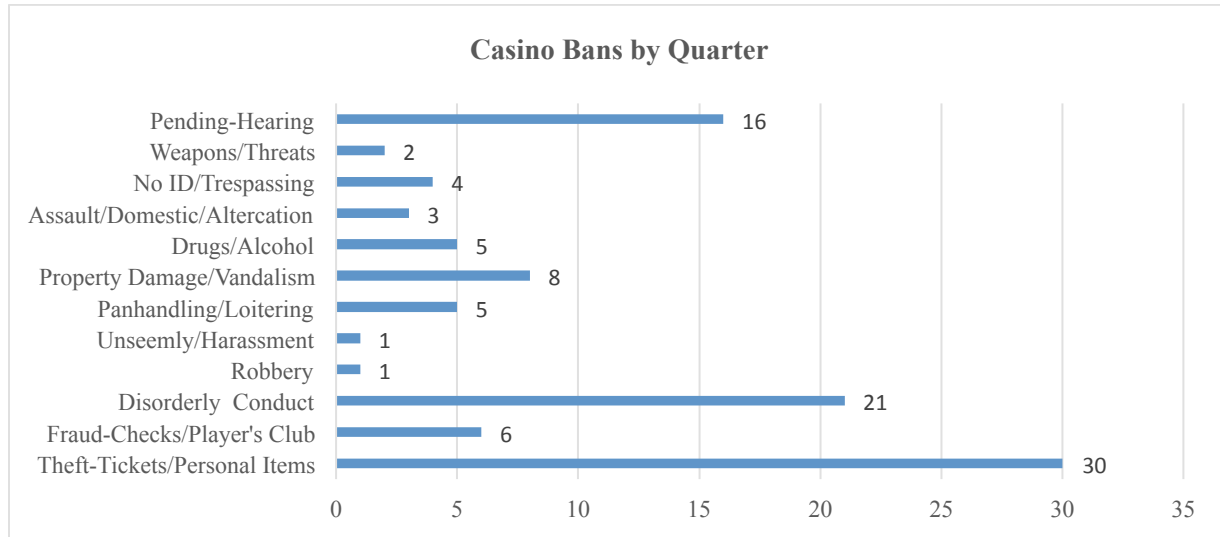
OFFICE OF PUBLIC GAMING – Jackie Gibson, Acting Executive Director

The Office of Public Gaming (OPG) is an independent agency responsible for regulating all gaming activity within the jurisdiction of the MCN. This office promotes and ensures integrity, accountability, and security of the operation and administration of all gaming facilities.

Employees



Banning



Licensing

OPG Processed 466 employee gaming applications. Licensing issued 177 vendor employee licenses. A total of 213 applicants were submitted to National Indian Gaming Commission for review.

Software

Software Agents assisted in the installation and conversion of 571 Class II/III gaming machines. Agents also assisted with breaking seals for an additional 838 machines for the quarter, an increase of 155%.

Internal Audit

Internal Auditors completed 236 audits throughout the quarter. Auditors also reviewed 222 casino operations promotions.

MUSCOGEE NATION BUSINESS ENTERPRISE – Woody Anderson, CEO

The Muscogee Nation Business Enterprise (MNBE) has two divisions: Professional Services and Life Safety & Security. Professional Services provide staff augmentation, facility and life support and IT support and security to customers worldwide. This division has performed work in Iraq, Korea, Mexico and Afghanistan. The Life Safety & Security Division provides fire alarm systems, access control, CCTV, nurse call, data and voice cable management systems and commercial sound systems.

Travel Plaza's

MNBE completed transfer of the Travel Plaza's to MCN Gaming on May 1, 2018, as per legislation.

MNBE Fire & Security Division

The division is teaming with a Muscogee (Creek)-owned fire suppression company to market our offerings together. Together the team offers fire suppression systems repair and installation and our team offer's fire alarm systems repair and installation. We also provide inspections of fire systems.

Rex's Chicken Franchise

We have a signed a Franchise Agreement to open the Second Rex's Store in Broken Arrow, Oklahoma. We have implemented fundraising events. During the third quarter we had two organizations held fundraisers at Rex's. We currently have others reaching out to us to schedule a fundraiser. It is a great way for us to increase sales and to provide a great community service.

The Drive-thru is open. Customers can order online at www.rexschicken.com

Current employees: 22 each

Store Hours: 10:30 a.m. to 9 p.m., Monday thru Sunday

Distributions to the Muscogee (Creek) Nation		From Inception	
Third Quarter	\$30,000.00	Direct Payments	\$1,853,721.97
Total Distribution YTD	\$90,000.00	Contributions	\$ 98,149.63
		Total Payments	\$1,951,871.60

Investments

Okmulgee Golf Course	\$1,037,916.30
Muscogee International, LLC	\$1,686,576.15
Muscogee Rex, LLC	\$1,146,495.33
MNB, LLC	\$ 315,437.03
Muscogee Staffing Solution, LLC	\$ 435,934.36
Total Investments	\$4,622,359.17

Business Development

Website Domain names have been secured for the following:

- Muscogee Nation Businesses, LLC www.mnbllc.net Holding Company
- Muscogee Asset Protection, LLC www.massetpro.com
- Muscogee Distribution and Logistics, LLC www.muscogeelogistics.com
- Muscogee Business Services, LLC www.mbizserv.com
- Muscogee Manufacturing, LLC www.muscogeem.com
- Muscogee Development Company, LLC www.muscogeedc.com

OFFICE OF VETERANS AFFAIRS – Ken Davis, Veterans Affairs Director

The Muscogee (Creek) Nation’s Veterans Affairs Services Office (VASO) plans, organizes, coordinates, reviews, submits and reconciles Muscogee veterans and surviving spouses’ claims for receipt of earned benefits and services administered through the United States Department of Veterans Affairs (USDVA). Muscogee (Creek) Nation, not being a recognized and chartered Service Organization by the United States Department of Veterans Affairs, has activated a MOU with the Oklahoma Department of Veterans Affairs (ODVA), and is now accredited to process claims for Muscogee veterans and surviving spouses.

Veterans’ claims: Ten active claims: initiated, reopened, reviewed, burial services, inquiries, waiver, upgrade status and requests. There are 831 active/settled claims under consideration with the USDVA. Total amount secured for Muscogee veterans and surviving spouses was approximately \$141,948.00. This amount includes back pay, which was \$26,520.00.

All funds received from the VA are tax-exempt. (Local, State and Federal) Exactly 483 veterans and 39 surviving spouses are in receipt of VA funds. 169 out of the living 522 receiving veterans and surviving spouses currently in receipt is rated at 100% by the USDVA; 32% total. Total approximate amount secured for 522 living Muscogee veterans and surviving spouses thus far, is \$9,015,361.00.

Other Activities:

VASO outreach and speeches to Muscogee Communities continues with one accomplished. VASO has identified and verified Purple Hearts from WWI to Iraq. Total Purple Hearts = 109. VASO started with 56 identified and verified. VASO now has a MOU directly with the Oklahoma Department Veterans Affairs. VASO’s Director has activated direct accreditation with the ODVA. An “On-Site Push” mission to locate Muscogee veterans, and surviving spouses, for VA benefits intake, and re-evaluations was 21.

	<u>3rd Quarter</u>
	<u>FY-18</u>
Active Claims Opened	1,097
Claims Under Consideration	838
Awarded Claims	792
Compensation Received	\$141,948
Back Pay Received	\$26,520
Claims Denied	2
Living veterans	522
Total veterans (including dead)	631
Total living 100% S/C	169
Total 100% since Jan. 2005 (including dead)	216
Back pay 2005-2018	\$3,707,181
Board of Veterans Appeals Hearings	0
Board of Veterans Appeals Hearings/wins	65/62
Purple Hearts (WWI to Iraq)	109
KIAs (WWI to Vietnam)	58
DOWIAs (WWI to Vietnam)	7
MCN communities visits	1
On-Site Push missions (home visits)	503

MUSCOGEE (CREEK) NATION - PUBLIC OFFICIAL ETHICS COMMISSION

Strategic Goals:

1. To organize the operations of the Public Officials Ethics Commission – **In progress.**
2. To promulgate the rules and regulations for the Campaign Finance Disclosure Act - **In progress.**

Accomplishments

- Secured a part-time secretary to prepare and distribute and post agendas and prepare minutes of all Commission meetings.
- Secured and leased office space to house operations of the Commission.
- Secure installation of phone service and internet capability.
- Order supplies and set up office equipment and furniture.
- Conducted interviews and selected an attorney as advisor for operations.
- Interviewed a State Representative regarding experience with Oklahoma State Ethics Commission as part of research.
- Attended the Inter-tribal Council meeting of the Five Civilized Tribes and obtained input from other tribes regarding ethics commission efforts.
- Completing basic preparatory work on drafting rules and regulations - in process.
- Met with Election Board on two occasions to discuss collaboration of efforts.
- Submitted Legal inquires to the Attorney General regarding attorney contracts.

During the next quarter we plan to conduct public hearings after we have completed the draft rules and regulations following the public hearing we plan to review and access any necessary changes and finalize the document. The plan is to submit the document to the Attorney General for his review.

NATURAL RESOURCE CONSERVATION DISTRICT – Patricia Killian, Manager

The Conservation District office is governed by the Natural Resource Conservation Commission consisting of three commissioners: Commissioner A representing tribal trust lands; Commissioner B and C, representing individual Indian restricted or trust surface landowners.

During FY 2018, the Conservation District partnered with the Oklahoma Association of Conservation Districts (OACD) providing agriculture producers with the resources, education and partnership that they need to be successful in production agriculture.

Also during FY 2018, the Conservation District partnered with OACD and the Oklahoma Black Historical Research Project to increase participation of USDA programs in agriculture and conservation among socially disadvantaged farmers and ranchers (SDA).

The Conservation District has completed two of the five On-Farm Demonstration projects and we are currently working on the third.

Workshops:

- Partner Networking Meeting – Met with partner agencies, including MCN Realty, to discuss possible opportunities for technical assistance for our tribal and restricted landowners.
- Landowner Meeting – Provided landowners with information about the Conservation District and other USDA agencies and opportunities available to own and operate a farm or ranch.
- Make Your Land Work for You – Provide landowners with speakers from FSA, BIA Fuels management program, USDA NRCS and Oklahoma Black Historical Research Project.

Conservation Commission Activities:

The Conservation Commission meetings are held every third Wednesday of the month. The Conservation Commissioners are: Robert Davis, Robin Jenkins and Wilson Bear.

The Conservation District will work to obtain the following goals during fiscal year 2018:

- Update database of restricted landowners for mail outs (i.e. survey of needs and concerns), workshop notification and program information.
- Design and implement a program to help restricted landowners install Conservation Practices.
- Provide workshops/trainings/field days once a quarter by partnering with OSU Extension Office, Cattlemen's Association, Noble Research Institute, NRCS and OACD that are designed to provide knowledge and expertise to help restricted landowners to see the potential in their land.
- Improve web presence and design new informational brochure.
- Attend community meeting as well as meetings and workshops with partner agencies and community agencies to increase the visibility of our office and increase opportunities for our restricted landowners.

INDEPENDENT CONSTITUTIONAL EXECUTIVE AGENCIES

CITIZENSHIP BOARD – Nathan Wilson, Citizenship Board Director

The Citizenship Office will work to obtain the following goals during fiscal year 2018:

1. Complete the implementation of the Enhanced Tribal Card program. – Have received a production date of July 12, 2018. Currently working on time line to rollout new ETC's to citizens.
2. Develop an outreach plan to locate/update approximately 39,000 citizenship records that have not been updated within the last five years. - Currently validating addresses and correcting no match able data.
3. Enhance the auxiliary services that we provide to external departments by working directly with them to develop processes and/or systems that better suit their needs. – Have had meetings with a couple of departments regarding ideas. This will be part of the centralized database discussions.
4. Develop an enrollment packet that will be provided to all newly enrolled citizens that will outline their rights and duties as a Muscogee (Creek) Nation tribal member. This packet will also serve to help educate citizens of the Muscogee (Creek) Nation. – No movement on this item yet.
5. Integrate automated Address Validation into our database system to help standardize our data. – Completed.
6. Integrate GIS functionality into our database system to enhance reporting capabilities. – Will be setting up meetings with GIS after we have completed the ETC rollout.

The Citizenship Board office is governed by a Citizenship Board consisting of five members. This office provides services to citizens of the Muscogee (Creek) Nation of Oklahoma or to potential citizens in giving direction or assisting in the lineage verification process of the Muscogee (Creek) people. The mission of this office is to verify the lineage of descendants of Muscogee (Creek) Indians by blood that is listed on the 1906 Dawes Roll.

During the Third Quarter of 2018 the Citizenship Office extended the same day enrollment process to At-Large outreach activities. We have had four successful trials in preparation for travel to California and Arizona.

The Citizenship Office has completed all required tasks in regards to the Enhanced Tribal Card and has received all necessary approvals. We currently have a production date of July 12, 2018, at which time we will be able to officially start issuing ETC's. We are working on the timeline to roll this project out to citizens.

We have also been active in planning meetings for the purpose of implementing a centralized database system to be accessible by all tribal departments. This process is ongoing.

During the Third Quarter of FY 2018, the Citizenship Office has provided services to 12,236 Citizens. We have replaced 1,410 Citizenship cards, replaced 626 CDIB cards, issued 632 new Citizenship cards and 149 new CDIB cards. Our Total Tribal Enrollment is 85,503 as of June 30, 2018.

The Citizenship Board meetings are held twice a month. The Citizenship Board Members are: Joan Henson, Elizabeth Yahola, Clarence Johnson, Leonard Gouge and Lea Ann Nix.

ELECTION BOARD – Nelson Harjo, Jr., Office Manager

The Election Board and staff are continuously auditing and updating all voter registration files to ensure accuracy of voter information in the Election Board’s electronic database. In May 2018, the Election Office implemented a voter registration and outreach schedule throughout the Nation’s eight districts. Voter registration and outreach booths are now present at Muscogee (Creek) Nation Food Distribution Centers, Elderly Nutrition and Community Centers and at all Muscogee (Creek) Nation Clinics. The Election Board continues to maintain a voter registration and outreach booth at the Oklahoma City Muscogee (Creek) Association Center scheduled on a quarterly basis. For more information and details please call or email the Election Board Office.

The Election Board has announced the following dates for the 2019 Muscogee (Creek) Nation Election: Candidate Filing- July 15 - 17, 2019; Primary Election- September 21, 2019; General Election- November 2, 2019. The following is the total number of registered voters for Muscogee (Creek) Nation Elections as of June 30, 2018:

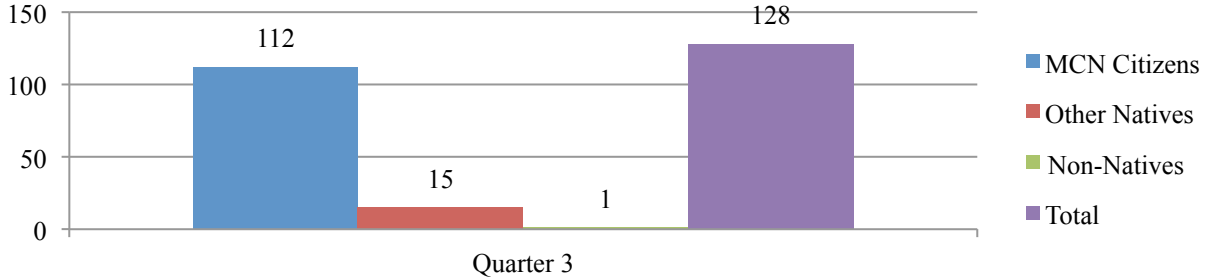
Creek District	2,083
McIntosh District	2,137
Muskogee District	1,177
Okfuskee District	1,731
Okmulgee District	3,912
Tukvptce District	1,538
Tulsa District	3,448
Wagoner District	852
Total Registered Voters:	16,878

The Election Board Members are: Eugenia Tiger (Chair), Walter Pigeon (Vice Chair), Wendy Dunson (Secretary), Wilma Berryhill and Vernon Courtwright. Nelson Harjo Jr. is the Election Board Manager. For any questions or concerns contact the Election Board Office at 918-732-7631 or email us at election@mcn-nsn.gov.

COLLEGE OF THE MUSCOGEE NATION BOARD OF REGENTS -
Robert Bible, CMN President

Number of Citizens and Others Enrolled

Source: CMN Registrar's Office 7/2018.



The college has enrolled 112 Creek students for the first quarter, other Native students enrolled were 15, and one non-Native student, for a cumulative enrollment of 128 students for second quarter of FY 2018. This represents the summer trimester enrollment.

Graduate Updates

Robert Hawkins: Graduated from CMN with an associate degree in Police Science. After Graduation he was confirmed as the Chief of Lighthorse Police for the Muscogee (Creek) Nation. Currently, he serves as an adjunct instructor in the CMN Police Science Degree Program. Through his attendance and graduation from CMN, Robert was able to enhance his potential in law enforcement.

Kristal Wind, a graduate in the CMN Tribal Services Associate Degree Program, completed her Bachelors and Masters in Administrative Leadership at the University of Oklahoma. Returning to become an employee at CMN, Kristal began as the Student Success Coordinator and later advanced to the position of Dean of Student Affairs. Kristal credits CMN to giving her the inspiration to continue her education and pursue a career at CMN to benefit Muscogee (Creek) and Native students.

John Skeeter graduated from CMN with a degree in Native American Studies with an emphasis in the Mvskoke Language. John went on to obtain his bachelor degree at the University of Tulsa and later became a faculty member at Glenpool Public School teaching Muscogee Language and sponsor for their Challenge Bowl Team. John believes that CMN played a major role in him continuing his education and to becoming an Mvskoke language instructor.