

Muscogee (Creek) Nation
REQUEST FOR PROPOSALS

The Muscogee (Creek) Nation will receive sealed proposals to provide installation of a Modified Bit Roof with 24 gauge metal for its Community Services Building located on the main complex at Loop 56 & Hwy. 75 in Okmulgee, OK. Proposals must be received by **Friday, November 4, 2016 at 1:30 p.m.** Proposals must be labeled "RFP – Community Services Building Roof Replacement".

Scope of Work: A complete installation of a modified bit roof with 24 gauge metal on a small section of the roof; including gutter, down spouts and all the appurtenances. Interested firms will be responsible for all field measurements. The Community Services Building is approximately 5,000 sq. ft. Interested parties are to provide a bid to furnish all labor, quality control, materials, supplies and supervision to complete the entire project. All contractors will be responsible for all dumpsters for clean-up.

Bona fide bidders may obtain an electronic copy of the Bid Package, including the utilization of the mandatory bid response sheet to be considered fully responsive. Electronic copies can be obtained from the Tribal Construction Office at 918.549.2465. A Bid Bond or Cashier's Check in the amount of 5% of contractor's total bid price must be included in the sealed bid package.

A **non-mandatory pre-bid conference is scheduled for Wednesday, October 12, 2016 at 1:00 p.m.** However bidders are urged to inspect the site where services are to be performed and to satisfy themselves as to all general and local conditions that may affect the cost of performance of the contract to the extent such information is reasonably obtainable. In no event will a failure to inspect the site constitute grounds for withdrawal of a bid after opening or constitute grounds for a claim after contract award.

Only proposals meeting the entire proposal requirements shall be considered for award. Owner reserves the right to reject any or all bids; and to negotiate the bid after contractor is selected.

Competition in this bid solicitation will be open to all qualified bidders. Bidders claiming Indian Preference will be required to provide proof of Native American ownership to the Owner.

Proposals will be opened by Owner on November 4, 2016. This will not be a public bid opening. Proposals may not be withdrawn for a period of 30 days following the opening of bids without the consent of the Owner.

Any questions regarding this project can be directed to the project managers, Lonell Fultz at lfultz@mcn-nsn.gov; or David Ford at dford@mcn-nsn.gov. Questions can also be faxed to 918.549.2468. Any and all such answers, interpretations and any supplemental instructions will be in the form of written addenda to the bid which, if issued, will be communicated in written format to all prospective bidders. No answers or interpretations will be made orally to any bidder. Questions and interpretation requests must be received by **October 27, 2016**.

TERO fees apply.